



SPECIMEN SIGNATURE FORM FOR CSW SIGNATORY

INSTRUCTIONS

1. Accomplish this form in one (1) copy.
2. Type or print all entries in BLOCK and CAPITAL LETTERS.
3. Please refer to the table below for the List of Authorized Signatories to certify and/or sign documents on various import transaction with the Bureau. In case you have different authorized signatory/ies depending on the type of document, please specify or indicate in the "Type of Document" portion.
4. In case of revocation of the authority of the officials named in this form, secure and submit a notice letter and new Specimen

COMPANY NAME	COMPANY ADDRESS
CONTACT NO.	EMAIL ADDRESS:

The following are hereby authorized to certify and/or sign documents on various import transactions of our company/business:

AUTHORIZED SIGNATORY/IES	
NAME <i>(Last Name, First Name, Name Extension, Middle Name)</i>	NAME <i>(Last Name, First Name, Name Extension, Middle Name)</i>
OFFICIAL DESIGNATION	OFFICIAL DESIGNATION
TYPE OF DOCUMENT/S TO BE SIGNED ONLY <i>(If applicable)</i>	TYPE OF DOCUMENT/S TO BE SIGNED ONLY <i>(If applicable)</i>

SPECIMEN SIGNATURES	
1.	1.
2.	2.
3.	3.
PERSON GRANTING AUTHORITY <hr style="width: 80%; margin-left: 0;"/> SIGNATURE OVER PRINTED NAME	DATE AUTHORITY GRANTED <hr style="width: 80%; margin-left: 0;"/>
<hr style="width: 80%; margin-left: auto; margin-right: 0;"/> DESIGNATION/ POSITION	



LIST OF SIGNATORIES FOR PERSON GRANTING AUTHORITY

1. For Single Proprietorship – Owner
2. For Partnership – Managing Partner
3. For Corporation – President, Chairman or Corporate Secretary
4. For Cooperative – Chairman or Corporate Secretary

NOTE:

In case the signatory for the Person Granting Authority shall be other than those listed above, a supporting document designating the authorized signatory shall be attached to the Specimen Signature Form (*i.e. SPA, Authorization Letter*)

THIS FORM MAY BE REPRODUCED. NOT FOR SALE

