



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE OFFICE**  
2/F Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City  
| [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph) | [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph) | 0999 886 5159

## INVITATION TO BID:

### Bid Reference No. 2023 –63

# **“SUPPLY, DELIVERY, AND INSTALLATION OF OFFICE FURNITURE AND APPLIANCES FOR BFAR MAIN BUILDING CONFERENCE ROOM AND OFFICE OF THE DIRECTOR”**

The Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR), through the General Appropriations Act for 2024 intends to apply the sums of **TWO MILLION TWO HUNDRED TWENTY-SIX THOUSAND EIGHT HUNDRED TWENTY-SIX AND 07/100 PESOS ONLY (Php 2,226,826.07)** being the ABC to payments under the contract for **Bid Reference No. 2023-63** entitled **“Supply, Delivery, and Installation of Office Furniture and Appliances for BFAR Main Building Conference Room and Office of the Director”**.

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.

PR No.	Lot No.	Description	Approved Budget for the Contract (ABC)	Bidding Documents Fee (Php)
23-11-1568	1	<b>“Supply, Delivery, and Installation of Office Furniture and Appliances for BFAR Main Building Conference Room and Office of the Director”</b>	<b>Php 2,226,826.07</b>	Php 5,000.00
<b>TOTAL</b>			<b>Php 2,226,826.07</b>	Php 5,000.00

2. The DA – BFAR, now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in the Section VI - Schedule of Requirements. Bidders should have completed, within **FIVE (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from BFAR BAC Secretariat through electronic mailing address given below, and inspect of the Bidding Documents at [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph).
1. A complete set of Bidding Documents may be acquired by interested Bidders at the **2/Floor, BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City** and/or through **electronic means** and upon payment of a *non-refundable* fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.
2. The DA-BFAR will hold a Pre-Bid Conference<sup>1</sup> through a video conference call using Zoom application which shall be open to interested bidders who have successfully completed registration one (1) calendar day prior to the pre-bid conference using Google Form [https://docs.google.com/forms/d/15jz6wkV9LFL6\\_eHFltuhtTCrIjyIJFJLKOlvAPaMM4/edit](https://docs.google.com/forms/d/15jz6wkV9LFL6_eHFltuhtTCrIjyIJFJLKOlvAPaMM4/edit).

The Schedule of Procurement Activities are:

PROCUREMENT ACTIVITIES	DATE	TIME	VENUE
AVAILABILITY OF BID DOCUMENTS	November 28, 2023 (Tuesday)	8:00 AM to 5:00 PM	BFAR-BAC OFFICE 2/F, Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City
PRE-BID CONFERENCE	December 04, 2023 (Monday)	10:00 am	Via Zoom
DEADLINE OF SUBMISSION AND RECEIPT OF BIDS	December 18, 2023 (Monday)	2:00 PM	BFAR-BAC OFFICE 2/F, Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City
DATE OF OPENING OF BIDS	December 18, 2023 (Monday)	2:30 PM	Via Zoom

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

5. Bids must be duly received by the BAC Secretariat through the options given below and as indicated in Section III - Bid Data Sheet, ITB Clause 15 of this bidding document, on or before **December 18, 2023 (Monday), 02:00 PM.**
- (i) manual submission at the office address: **2/F, BFAR BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City;**
  - (ii) both (manual and electronic submission) E-submission at [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph). Please see BFAR-BAC Online bidding procedure.
6. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
7. Bid opening shall be through a video conference call via the **“Zoom”** application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in **“Annex A, Bidder’s kit VII”**. **Late bids shall not be accepted.**
8. The DA-BFAR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:
- BFAR-BAC Secretariat  
Address: 2/Floor, BFAR BAC Office, Fisheries Building Complex, BPI Compound,  
Brgy. Vasra, Visayas Ave., Quezon City  
Email: [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)  
Telephone number: 0923-5643327  
Website address: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)
10. You may visit the following websites:
- For downloading of Bidding Documents: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)

**Issued this 24<sup>th</sup> day of November 2023.**

**ORIGINAL SIGNED**  
**ATTY. MICHAEL S. ANDAYOG**  
Chairperson, Bids and Awards Committee