

## INVITATION TO BID:

### BID REFERENCE NO. 2023-61

## “LAYOUT, SUPPLY AND INSTALLATION OF AIR CONDITIONER UNITS FOR THE GROUND AND THIRD FLOOR OF BFAR-NCR BUILDING”

1. The Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR), through the General Appropriations Act for 2023 intends to apply the sum of **TWO MILLION ONE HUNDRED SIXTY-FIVE THOUSAND EIGHT HUNDRED SEVENTY-SIX PESOS (Php 2,165,876.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for **Bid Reference No. 2023 – 61** entitled “**LAYOUT, SUPPLY AND INSTALLATION OF AIR CONDITIONER UNITS FOR THE GROUND AND THIRD FLOOR OF BFAR-NCR BUILDING**”. Bids received in excess of the ABC shall be automatically rejected at bid opening.

PR No.	Lot No.	Description	Approved Budget for the Contract (ABC) (Php)	Bidding Documents Fee (Php)
23-11-1557	1	LAYOUT, SUPPLY AND INSTALLATION OF AIR CONDITIONER UNITS FOR THE GROUND AND THIRD FLOOR OF BFAR-NCR BUILDING	2,165,876.00	5,000.00
<b>TOTAL</b>			<b>2,165,876.00</b>	<b>5,000.00</b>

2. The DA – BFAR now invites bids for the above Procurement Project. Completion of the Works is required within **thirty (30) calendar days** upon receipt of the Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from DA – BFAR BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from **8:00 AM to 5:00 PM, Monday to Friday**.

5. A complete set of Bidding Documents may be acquired by interested bidders starting on **November 30, 2023, 8:00 AM to 5:00 PM** at the **given address and website/s** below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.
6. The DA – BFAR will hold a Pre-Bid Conference<sup>1</sup> on **December 7, 2023, Thursday** at **10:00 AM** through videoconferencing/webcasting via “**Zoom**” application, which shall be open to prospective bidders who have successfully completed registration one (1) calendar day prior to the Pre-bid Conference using Google Form [https://docs.google.com/forms/d/e/1FAIpQLSeIYyj\\_rzOFOPT\\_guijPFmH7WE4voSRXY-aVuF7aDN1G2LWDQ/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSeIYyj_rzOFOPT_guijPFmH7WE4voSRXY-aVuF7aDN1G2LWDQ/viewform?usp=pp_url) and in accordance with the “**Annex A, Bidder’s Kit – I**”.
7. Bids must be duly received by the BAC Secretariat through, the options given below and as indicated in **ITB** Clause 15 of this bidding documents, on or before **December 19, 2023, Tuesday** at **09:30 AM**. Late bids shall not be accepted:
  - (i) manual submission at the office address: **2/F – BAC Office, Fisheries Building Complex, BPI Compound, Visayas Avenue, Diliman, Quezon City; or**
  - (ii) both (manual and electronic submission at [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph) through BFAR – BAC Online Bidding Procedure).
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on **December 19, 2023, Tuesday** at **10:00 AM** through video conferencing or webcasting via “**Zoom**” application. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity and in accordance with the BFAR – BAC procedure for online bidding as stated in the “**Annex A, Bidder’s kit VII**”.
10. The DA – BFAR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BFAR – BAC Secretariat  
2<sup>nd</sup> Floor – BAC Office, Fisheries Building Complex, BPI Compound,  
Visayas Avenue, Diliman, Quezon City.  
[bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)  
(02) 8332-4661

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.



**12. You may visit the following websites:**

For downloading of Bidding Documents: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)

For online bid submission:

<https://docs.google.com/forms/d/1nwrEE7tqRE46Vc5QyL6badizDBGovj-8Frp14H0QRw/prefill>

*Issued this 29<sup>TH</sup> day of November 2023.*

***ORIGINAL SIGNED***

**ATTY. MICHAEL S. ANDAYOG**

Chairperson, Bids and Awards Committee

