

## INVITATION TO BID FOR:

### **Bid Ref no. 2023-52**

### **“PROCUREMENT OF DA-BFAR JANITORIAL SERVICES FOR THE PERIOD OF JANUARY 01, 2024 TO DECEMBER 31, 2024”**

1. The Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR), through the FY 2024 National Expenditure Program (NEP) intends to apply the sums of **Fifteen Million One Hundred Thirty-One Thousand Eight Hundred Twelve Pesos and Ninety-Five Centavos Only (Php 15,131,812.95)** being the ABC to payments under the contract for **Bid Ref no. 2023-52** entitled **“PROCUREMENT OF DA-BFAR JANITORIAL SERVICES FOR THE PERIOD OF JANUARY 01, 2024 TO DECEMBER 31, 2024”**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

PR No.	Lot No.	Description	Approved Budget for the Contract (ABC) (Php)	Bidding Documents Fee (Php)
23-10-1348	1	Procurement of DA-BFAR Janitorial Services for the period of January 01, 2024 to December 31, 2024.	15,131,812.95	25,000.00

2. The DA – BFAR, now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in the Section VI - Schedule of Requirements. Bidders should have completed, within Two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information the BFAR BAC Secretariat through electronic mailing address given below, and inspect of the Bidding Documents at [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph).

5. A complete set of Bidding Documents may be acquired by interested Bidders at 2<sup>nd</sup> Floor – BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City and/or through electronic means and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by in person, or through electronic means.
6. The DA – BFAR, will hold a Pre-Bid Conference<sup>1</sup> through video conference call using “Zoom” application on **November 17, 2023 at 09:00 a.m.** which shall be open to prospective bidders who have successfully completed registration one (1) calendar day prior to the Pre-bid Conference using Google Form [https://docs.google.com/forms/d/e/1FAIpQLSculZ4qcO6wDbeizhODN5b9lE9PiITjhbdH8O-fUosjzjInDg/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSculZ4qcO6wDbeizhODN5b9lE9PiITjhbdH8O-fUosjzjInDg/viewform?usp=pp_url) and in accordance with the “**Annex A, Bidder’s Kit – I**”.
7. Bids must be duly received by the BAC Secretariat through the options given below and as indicated in Section III - Bidding Data Sheet, ITB Clause 15 of this bidding documents, on or before **November 29, 2023 at 08:30 a.m.**:
  - (i) manual submission at the office address: 2/F BFAR Bldg., BAC Office, Bureau of Plant Industry Compound, Visayas Ave., Diliman, Q.C.;
  - (ii) both (manual and electronic submission at [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph) via BFAR Online bidding procedure);
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **November 29, 2023 at 09:00 a.m.** through video conference call via “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in the “**Annex A, Bidder’s kit VII**”. Late bids shall not be accepted.
10. The DA – BFAR, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BFAR-BAC Secretariat  
Address: 2<sup>nd</sup> Floor – BAC Office, Fisheries Building Complex, BPI Compound,  
Brgy. Vasra, Visayas Avenue, Quezon City.  
Email: [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)  
Cellphone number: 09988665159  
Website address: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)
12. You may visit the following websites:

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

For downloading of Bidding Documents: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)

*Issued this 9<sup>th</sup> day of November, 2023.*

***ORIGINAL DOCUMENT SIGNED***

**ATTY. MICHAEL S. ANDAYOG**

BAC Chairperson