



Republic of the Philippines  
Department of Agriculture  
Bureau of Fisheries and Aquatic Resources  
**BIDS AND AWARDS COMMITTEE OFFICE**  
2/F Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City  
Tel. No.: +02. 8332. 4661 website: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph) e-mail: [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)

## INVITATION TO BID FOR:

### BID REFERENCE NO. 2023-32

# **“ONE (1) YEAR COMPREHENSIVE MAINTENANCE AND SUPPORT SERVICES FOR THE IT INFRASTRUCTURE AND AUXILIARY EQUIPMENT OF THE BUREAU OF FISHERIES AND AQUATIC RESOURCES”**

1. The Department of Agriculture (DA) - Bureau of Fisheries and Aquatic Resources (BFAR) through the General Appropriations Act for 2023 intends to apply the sum of **THIRTEEN MILLION FIVE HUNDRED THOUSAND PESOS ONLY (₱ 13,500,000.00)** being the ABC to payments under the contract for **Bid Reference No. 2023-32** entitled **“ONE (1) YEAR COMPREHENSIVE MAINTENANCE AND SUPPORT SERVICES FOR THE IT INFRASTRUCTURE AND AUXILIARY EQUIPMENT OF THE BUREAU OF FISHERIES AND AQUATIC RESOURCES”**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO.	PURCHASE REQUEST NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) (PHP)	BIDDING DOCUMENT FEE (PHP)
1	23-06-750	ONE (1) YEAR COMPREHENSIVE MAINTENANCE AND SUPPORT SERVICES FOR THE IT INFRASTRUCTURE AND AUXILIARY EQUIPMENT OF THE BUREAU OF FISHERIES AND AQUATIC RESOURCES	₱ 13,500,000.00	₱ 25,000.00
TOTAL			₱ 13,500,000.00	₱ 25,000.00

2. The DA-BFAR now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in Section VI - Schedule of Requirements. Bidders should have completed, within ***five (5) years from the date of submission and receipt of bids***, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures via electronic or online means using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 and in accordance with the procedural guidelines under BAC Resolution No. 2020-55, attached hereto as Annex A “Adoption of Guidelines for the Electronic Submission of Bids in accordance with GPPB Resolution 09-2020”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BFAR BAC Secretariat through the electronic mailing address given below, and inspect the Bidding Documents at [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph).
5. A complete set of Bidding Documents may be acquired by interested Bidders at the **2/Floor, BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City** and/or through **electronic means** and upon payment of a *non-refundable* fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.
6. The DA-BFAR will hold a Pre-Bid Conference<sup>1</sup> through a video conference call using Zoom application which shall be open to interested bidders who have successfully completed registration one (1) calendar day prior to the pre-bid conference using Google Form [https://docs.google.com/forms/d/e/1FAIpQLSfRrdChbA2LSoSKdEODIqXaFcJ2nGpWwqsy90FZJt1DnQrZGA/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSfRrdChbA2LSoSKdEODIqXaFcJ2nGpWwqsy90FZJt1DnQrZGA/viewform?usp=pp_url).
7. The Schedule of Procurement Activities are:

PROCUREMENT ACTIVITIES	DATE	TIME	VENUE
PRE-BID CONFERENCE	20 July 2023 (Thursday)	9:00 AM	via ZOOM
DEADLINE OF SUBMISSION AND RECEIPT OF BIDS	01 August 2023 (Tuesday)	8:30 AM	BFAR-BAC OFFICE 2/F, Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

DATE OF OPENING OF BIDS	01 August 2023 (Tuesday)	9:00 AM	via ZOOM
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8. Bids must be duly received by the BAC Secretariat through the options given below and as indicated in Section III - Bid Data Sheet, ITB Clause 15 of this bidding document, on or before **01 August 2023 (Tuesday), 8:30 A.M.**
  - (i) manual submission at the office address: **2/F, BFAR BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City;**
  - (ii) both (manual and electronic submission) E-submission at [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph). Please see BFAR-BAC Online bidding procedure.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
10. Bid opening shall be through a video conference call via the **“Zoom”** application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in **“Annex A, Bidder’s kit VII”**. **Late bids shall not be accepted.**
11. The DA-BFAR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:  
  
BFAR-BAC Secretariat  
Address: 2/Floor, BFAR BAC Office, Fisheries Building Complex, BPI Compound,  
Brgy. Vasra, Visayas Ave., Quezon City  
Email: [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)  
Telephone number: 09988665159  
Website address: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)
13. You may visit the following websites:  
  
For downloading of Bidding Documents: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)

*Issued this 12<sup>th</sup> day of July 2023.*

**(Original Document Signed)**  
**ATTY. MICHAEL S. ANDAYOG**  
Chairperson, Bids and Awards Committee (BAC)