



Department of Agriculture

**BUREAU OF FISHERIES AND AQUATIC RESOURCES**

3<sup>rd</sup> Floor, PCA Building, Elliptical Road, Diliman, Quezon City

Tel. Nos. 929 – 9597, 929-8047

April 28, 2021

**Fisheries General Memorandum Order No. 2021-005**

Series of 2021

**Subject: Administrative Guidelines and Requirements on Issuance of Memorandum of Agreement for the utilization of aquatic wildlife resources for scientific research**

To strengthen and harmonize the existing procedure on the issuance of Memorandum of Agreement between the Department of Agriculture through the Department Secretary and the proponent, the following guidelines and requirements are hereby implemented:

1. Applications for the utilization of aquatic wildlife for research and scientific purposes shall be submitted to the Fisheries Regulatory and Licensing Division - Aquatic Wildlife Section (FRLD-AWRS). Only applications with complete requirements as listed in Section 22 of Fisheries Administrative Order 233 s 2010 shall be entertained;
2. Fisheries Regulatory and Licensing Division - Aquatic Wildlife Section (FRLD-AWRS) shall conduct a desk review and evaluate the documents. If necessary, FRLD-AWRS shall seek technical advice from the Philippine Aquatic Red-List Committee (PARLC). Otherwise, the FRLD-AWRS may proceed with the drafting of a Memorandum of Agreement (MOA);
3. The FRLD-AWRS shall then endorse the draft MOA to the Legal Division for legal review and to the Office of Assistant Director for Research, Regulations and International Engagements for additional inputs;
4. In cases where revisions are introduced under guideline no. 3, the draft MOA (as revised) shall be forwarded to the proponent for comments and suggestions. Should further revisions be introduced by the proponent, guideline no. 3 shall again be observed until such time that the inputs or recommendations of all offices concerned are considered;
5. The Bureau, through the FRLD-AWRS, shall then provide four (4) copies of the finalized MOA to the proponent for signature. After which, the proponent shall return the signed MOA to the FRLD-AWRS for processing and signing by the DA Secretary; and
6. The MOA, as signed by all parties, shall be forwarded to the proponent for notarization. The proponent shall then return two (2) notarized copies of the MOA to the FRLD-AWRS.

For your compliance.

  
**Commodore EDUARDO B GONGONA, PCG (Ret)**  
National Director

