



Republic of the Philippines
Department of Agriculture
Bureau of Fisheries and Aquatic Resources
BIDS AND AWARDS COMMITTEE OFFICE
2/F Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City
Tel. No.: +02. 8332. 4661 website: www.bfar.da.gov.ph e-mail: bac.eps@bfar.da.gov.ph

INVITATION TO BID FOR:

BID REFERENCE NO. 2022-66

“SUPPLY AND DELIVERY OF PRINTER AND PRINTER INKS FOR BFAR CENTRAL OFFICE”

1. The Department of Agriculture (DA) - Bureau of Fisheries and Aquatic Resources (BFAR) through the General Appropriations Act for 2023 intends to apply the total sum of **THREE MILLION FOUR HUNDRED NINETY-THREE THOUSAND FOUR HUNDRED FIFTY PESOS ONLY (₱3,493,450.00)** being the ABC to payment under the contract for **Bid Reference No. 2022-66** entitled “**SUPPLY AND DELIVERY OF PRINTER AND PRINTER INKS FOR BFAR CENTRAL OFFICE**”.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

PR NO.	LOT NO.	LOT TITLE	END-USER	APPROVED BUDGET FOR THE CONTRACT (ABC) (PHP)	BIDDING DOCUMENT FEE (PHP)
22-12-1321	1	SUPPLY AND DELIVERY OF MULTI-FUNCTION PRINTER AND PRINTER INKS FOR BFAR CENTRAL OFFICE.	JOHN LEMO M. LUMBRE Computer Programmer I, FIMS	₱ 1,798,450.00	₱ 3,000.00
22-12-1320	2	SUPPLY AND DELIVERY OF HEAVY-DUTY PRINTER (MONOCHROME AND MONOCHROME & FULL COLOR).	REX IAN D. BERJA Head, FIMS	₱ 1,695,000.00	₱ 3,000.00
TOTAL				₱ 3,493,450.00	₱ 6,000.00

2. The DA-BFAR now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in Section VI - Schedule of Requirements. Bidders should have completed, within **five (5) years from the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures via electronic or online means using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 and in accordance with the procedural guidelines under BAC Resolution No. 2020-55, attached hereto as Annex A “Adoption of Guidelines for the Electronic Submission of Bids in accordance with GPPB Resolution 09-2020”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BFAR BAC Secretariat through the electronic mailing address given below, and inspect the Bidding Documents at www.bfar.da.gov.ph.
5. A complete set of Bidding Documents may be acquired by interested Bidders at the **2/Floor, BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City** and/or through **electronic means** and upon payment of a *non-refundable* fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.
6. The DA-BFAR will hold a Pre-Bid Conference¹ through a video conference call using the Zoom application which shall be open to interested bidders who have successfully completed registration one (1) calendar day prior to the pre-bid conference using Google Form https://docs.google.com/forms/d/15jz6wkV9LFL6_eHFItuhtTCrIjyIJFJLIKOlvAPaMM4/edit.

The Schedule of Procurement Activities are:

PROCUREMENT ACTIVITIES	DATE	TIME	VENUE
AVAILABILITY OF BID DOCUMENT	Starting 29 December 2022 (Thursday)	8:00 AM to 5:00 PM	BFAR-BAC OFFICE 2/F, Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City
PRE-BID CONFERENCE	05 January 2023 (Thursday)	10:00 AM	via ZOOM
DEADLINE OF SUBMISSION AND RECEIPT OF BIDS	17 January 2023 (Tuesday)	9:30 AM	BFAR-BAC OFFICE 2/F, Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City
DATE OF OPENING OF BIDS	17 January 2023 (Tuesday)	10:00 AM	via ZOOM

7. Bids must be duly received by the BAC Secretariat through the options given below and as indicated in Section III - Bid Data Sheet, ITB Clause 15 of this bidding document, on or before **17 January 2023 (Tuesday), 9:30 A.M.**

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

- (i) Manual submission at the office address: **2/F, BFAR BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City;**
 - (ii) Both (manual and electronic submission). E-submission at bac.eps@bfar.da.gov.ph. Please see BFAR-BAC Online bidding procedure.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be through a video conference call via the **“Zoom”** application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in **“Annex A, Bidder’s kit VII”**. **Late bids shall not be accepted.**
10. The DA-BFAR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
- BFAR-BAC Secretariat
Address: 2/Floor, BFAR BAC Office, Fisheries Building Complex, BPI Compound,
Brgy. Vasra, Visayas Ave., Quezon City
Email: bac.eps@bfar.da.gov.ph
Telephone number: 0923-5643327
Website address: www.bfar.da.gov.ph
12. You may visit the following websites:
- For downloading of Bidding Documents: www.bfar.da.gov.ph

Issued this 29th day of December 2022

SGD.ATTY. MICHAEL S. ANDAYOG
Chairperson, Bids and Awards Committee (BAC)