



Republic of the Philippines  
Department of Agriculture  
Bureau of Fisheries and Aquatic Resources

**BIDS AND AWARDS COMMITTEE OFFICE**

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**SUPPLEMENTAL BID BULLETIN 01**

December 01, 2022

**SUBJECT : Bid Reference 2022-58 entitled "PROCUREMENT OF DA-BFAR JANITORIAL SERVICES FOR THE PERIOD OF JANUARY 01, 2023 TO DECEMBER 31, 2023."**

This Supplemental Bid Bulletin no. 1 is issued to all participating bidders to clarify, amend and/or modify certain provisions and requirements set forth under the above-entitled procurement project based on the result of the Pre-bid Conference conducted on December 01, 2022, 09:00 a.m. to wit:

**I. Section VIII Checklist of Technical and Financial Documents – Technical Documents**

FROM	TO
(a) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; <b>and</b>	(a) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; <b>and</b>
(b) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <b>and</b>	(b) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <b>and</b>
(c) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <b>or</b>	(c) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <b>or</b>

<p>Original copy of Notarized Bid Securing Declaration; <b>and</b></p> <p>(d) Conformity with the Technical Specifications, which may include production/delivery schedule, warranty certificate, and/or after-sales/parts, if applicable; <b>and</b></p> <p>Aside from the regular eligibility requirements indicated, the first envelope</p> <p>shall also contain the following eligibility documents:</p> <ul style="list-style-type: none"> <li>a. 2021 DOLE Clearance</li> <li>b. 2021 Court Clearance issued by the RTC Executive Branch of the principal place of business of the bidder</li> <li>c. Certificate of SSS registration as employer</li> <li>d. Submission of Certificates/ Clearance (January 1, 2021 to October 31, 2021) issued by the following offices: <ul style="list-style-type: none"> <li>i. Social Security System</li> <li>ii. PhilHealth</li> <li>iii. PAG-IBIG</li> <li>iv. DOLE</li> </ul> </li> </ul> <p>In case the record for the month is not included, Proof of Payment (Receipts) with Alpha Listing is required and must be Certified True Copy</p> <p>NOTE: During the Post-Qualification, Responsive Bidder will submit latest Proof of Payment for Social Security Services, Philhealth and HDMF Premium with listing of all its staff relative to the deadline of payments.</p> <p>e. List of at least two (2) bank</p>	<p>Original copy of Notarized Bid Securing Declaration; <b>and</b></p> <p>(d) Conformity with the Technical Specifications, which may include production/delivery schedule, warranty certificate, and/or after-sales/parts, if applicable; <b>and</b></p> <p>Aside from the regular eligibility requirements indicated, the first envelope</p> <p>shall also contain the following eligibility documents:</p> <ul style="list-style-type: none"> <li>a. 2022 DOLE Clearance</li> <li>b. 2022 Court Clearance issued by the RTC Executive Branch of the principal place of business of the bidder</li> <li>c. Certificate of SSS registration as employer</li> <li>d. Submission of Certificates/ Clearance (January 1, 2022 to October 31, 2022) issued by the following offices: <ul style="list-style-type: none"> <li>i. Social Security System</li> <li>ii. PhilHealth</li> <li>iii. PAG-IBIG</li> </ul> </li> </ul> <p>In case the record for the month is not included, Proof of Payment (Receipts) with Alpha Listing is required and must be Certified True Copy</p> <p>NOTE: During the Post-Qualification, Responsive Bidder will submit latest Proof of Payment for Social Security Services, Philhealth and HDMF Premium with listing of all its staff relative to the deadline of payments.</p> <p>e. List of at least two (2) bank</p>
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<p>references</p> <ul style="list-style-type: none"> <li>f. List of equipment owned (for Janitorial Services)</li> <li>g. Engaged in the business for at least 5 years.</li> <li>h. Has client satisfactory certificate of at least 3 clients in the last five years.</li> <li>i. Submission of manpower requirements (CV or PDS)</li> <li>j. Training Certificate</li> </ul> <p>(e) Original duly signed Omnibus Sworn Statement (OSS);</p> <p>and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p>	<p>references</p> <ul style="list-style-type: none"> <li>f. List of equipment owned (for Janitorial Services)</li> <li>g. Engaged in the business for at least 5 years.</li> <li>h. Has client satisfactory certificate of at least 3 clients in the last five years.</li> <li>i. Submission of manpower requirements (CV or PDS)</li> <li>j. Training Certificate</li> </ul> <p>(e) Original duly signed Omnibus Sworn Statement (OSS);</p> <p>and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p>
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## II. Section VII Technical specifications – Terms of Reference

FROM	TO
<ol style="list-style-type: none"> <li>1. NBI Clearance</li> <li>2. PNP Clearance</li> <li>3. Medical/Health Certificate with Drug Test result and vaccination card</li> <li>4. Submission of manpower requirements (CV or PDS and training certificate)</li> <li>5. Trainings (Certificate)</li> </ol>	<ol style="list-style-type: none"> <li>1. NBI Clearance</li> <li>2. PNP Clearance</li> <li>3. Medical/Health Certificate with Drug Test result and vaccination card</li> <li>4. Submission of manpower requirements (CV or PDS and training certificate).</li> <li>5. <b>Certificate of Site Inspection from concerned center chiefs/alternate person designated by the representative of end-user (Engr. Arnold Morales, Chief General Services Section)</b> <ol style="list-style-type: none"> <li>a. <b>BFAR Central Office - Fisheries Building Complex, BPI Compound, Brgy. Vasra, Elliptical Rd., Dilliman, Quezon City,</b></li> <li>b. <b>BFAR-ARCADIA 860 Arcadia Bldg., Quezon Ave., Quezon City,</b></li> <li>c. <b>BFAR-Navotas Port,</b></li> </ol> </li> </ol>



	<b>d. BFAR-NMFDC Sangley Point, Cavite City.</b> <b>e. BFAR-NIFFTC, Tanay Rizal.</b>
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### III. Section VI Schedule of Requirements – List of Supplies

#### FROM

ITEM DESCRIPTION	UNIT OF MEASURE	NO. OF UNITS	Unit Price	Amount
<b>MONTHLY SUPPLIES</b>				
1. Powder Soap (Tide or equivalent)	Boxes-500 gms.	124		
2. Cleanser (Ajax or equivalent)	Boxes-350 gms.	85		
3. Dishwashing Paste (Axion or equivalent)	pcs.-250 gms.	55		
4. Air Freshener (Glade or equivalent)	cans-250 gms.	42		
5. Disinfectant	Liters	25		
6. Deodorant Cake	pcs.	125		
7. Toilet Bowl Cleaner	Gals.	20		
8. chlorox or zonrox	Gals.	20		
9. Rugs (for wiping)	Kilos	20		
10. Scrub (Scotch Brite or equivalent)	Pcs.	42		
11. Furniture Polish	Gallon	5		
12. Insecticide (Baygon or equivalent)	Cans	35		

13. Glass Cleaner	Gallon	5		
14. Traffic Grade (Johnson or equivalent)	Gallons	5		
15. Plastic Garbage Bag	pcs.	500		
16. Liquid Hand Soap	Gallon	25		
<b>QUARTERLY SUPPLIES</b>				
1. Soft Broom	pcs.	50		
2. Stick Broom	pcs.	42		
3. Mop Heads	pcs.	42		
4. Stripping Pad	pcs.	10		
5. Polishing Pad	pcs.	20		
6. Feather Duster	pcs.	10		
<b>SEMI-ANNUAL SUPPLIES</b>				
1. Mop Handle	pcs.	50		
2. Ceiling Broom	pcs.	25		
3. Toilet Brush	pcs.	20		
4. Push Brush	pcs.	20		
5. Spray Gun	pcs.	12		
6. Doormat (Rag)	pcs.	45		
<b>ANNUAL SUPPLIES</b>				
1. Trash Can Plastic	pcs.	42		

2. Plastic Pail (5 Gals.)	pcs.	42		
3. Plastic Drum (15 Gals.)	pcs.	7		
4. Dust Pan	pcs.	42		
5. Glass Wiper	pcs.	10		
6. Spatula	pcs.	20		
7. Trash Container (50 Gallons)	pcs.	2		
8. Aluminum Ladder (10 ft.)	Unit	1		
9. Hose (100 meters)	pcs.	1		
<b>RECAPITULATION</b>	<b>UNIT OF MEASURE</b>	<b>NO. OF UNITS</b>	<b>Unit Price</b>	<b>Amount</b>
Monthly Supplies				
Quarterly Supplies				
Semi-Annual Supplies				
Annual Supplies				
<b>DIVIDED BY THE NO. OF JANITORS</b>				
<b>MONTHLY SUPPLIES PER JANITOR</b>				

**TO**

ITEM DESCRIPTION	UNIT OF MEASURE	NO. OF UNITS	Unit Price	Amount	Brand Name
<b>MONTHLY SUPPLIES</b>					
1. Powder Soap (Tide or equivalent)	Boxes-500 gms.	124			
2. Cleanser (Ajax or equivalent)	Boxes-350 gms.	85			
3. Dishwashing Paste (Axion or equivalent)	pcs.-250 gms.	55			
4. Air Freshener (Glade or equivalent)	cans-250 gms.	42			
5. Disinfectant	Liters	25			
6. Deodorant Cake	pcs.	125			
7. Toilet Bowl Cleaner	Gals.	20			
8. chlorox or zonrox	Gals.	20			
9. Rugs (for wiping)	Kilos	20			
10. Scrub (Scotch Brite or equivalent)	Pcs.	42			
11. Furniture Polish	Gallon	5			
12. Insecticide (Baygon or equivalent)	Cans	35			
13. Glass Cleaner	Gallon	5			
14. Traffic Grade (Johnson or equivalent)	Gallons	5			
15. Plastic Garbage Bag	pcs.	500			
16. Liquid Hand Soap	Gallon	25			
<b>QUARTERLY SUPPLIES</b>					
1. Soft Broom	pcs.	50			
2. Stick Broom	pcs.	42			
3. Mop Heads	pcs.	42			
4. Stripping Pad	pcs.	10			
5. Polishing Pad	pcs.	20			
6. Feather Duster	pcs.	10			
<b>SEMI-ANNUAL SUPPLIES</b>					
1. Mop Handle	pcs.	50			
2. Ceiling Broom	pcs.	25			
3. Toilet Brush	pcs.	20			
4. Push Brush	pcs.	20			
5. Spray Gun	pcs.	12			
6. Doormat (Rag)	pcs.	45			
<b>ANNUAL SUPPLIES</b>					
1. Trash Can Plastic	pcs.	42			
2. Plastic Pail (5 Gals.)	pcs.	42			
3. Plastic Drum (15 Gals.)	pcs.	7			
4. Dust Pan	pcs.	42			
5. Glass Wiper	pcs.	10			
6. Spatula	pcs.	20			

7. Trash Container (50 Gallons)	pcs.	2			
8. Aluminum Ladder (10 ft.)	Unit	1			
9. Hose (100 meters)	pcs.	1			
<b>RECAPITULATION</b>	<b>UNIT OF MEASURE</b>	<b>NO. OF UNITS</b>	<b>Unit Price</b>	<b>Amount</b>	
Monthly Supplies					
Quarterly Supplies					
Semi-Annual Supplies					
Annual Supplies					
DIVIDED BY THE NO. OF JANITORS					
MONTHLY SUPPLIES PER JANITOR					

**NOTE:** The price amount for the list of supplies should be indicated to the Bid proposal documents to be submitted on bid opening December 13, 2022 (Tuesday) not later than 8:30 am.

**\*\*\*\*nothing follows\*\*\*\***

All other portions of the Bidding Documents affected by these amendments shall be made to conform the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (6<sup>th</sup> Edition, July 2020) are deemed integrated in terms and conditions for this project.

For further inquiries, please coordinate/call the Bids and Awards Committee Secretariat at Tel. No. 8332-4661.

Please be guided accordingly.



**ATTY. MICHAEL S. ANDAYOG**  
Chairman, Bids and Awards Committee