



Republic of the Philippines  
Department of Agriculture  
Bureau of Fisheries and Aquatic Resources

**BIDS AND AWARDS COMMITTEE OFFICE**

2/F Fisheries Bldg. Complex, BPI Compound, Brgy. Vasra, Visayas Ave., Quezon City  
Tel. No.: +02. 8332. 4661 website: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph) e-mail: [bac.eps@bfar.da.gov.ph](mailto:bac.eps@bfar.da.gov.ph)

**REQUEST FOR EXPRESSION OF INTEREST FOR:**

**Bid Reference No. 2022-34**

**Consultancy Service for the review and updating of the Comprehensive Post Harvest, Marketing and Ancillary Industries Plan (CPHMAIP) for FY 2023 to 2027**

1. The **Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR)**, from the *Government of the Philippines (GoP)* through the *General Appropriations Act for 2022* intends to apply the sum of **Five Million Pesos (₱ 5,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Bid Reference No. 2022-34** entitled “**Consultancy Service for the review and updating of the Comprehensive Post Harvest, Marketing and Ancillary Industries Plan (CPHMAIP) for FY 2023 to 2027**”. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **DA-BFAR** now calls for the submission of eligibility documents for the above mentioned Project. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **27 July 2022 (Wednesday), 9:30 A.M.** at the **Office of the BAC Secretariat, 2/F Fisheries Building Complex, BPI Compound, Brgy. Vasra, Quezon City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the **BAC Secretariat Office, 2/F Fisheries Building Complex, BPI Compound, Brgy. Vasra, Quezon City** and inspect the Bidding Documents at the address given below during **office hours (8:00 A.M. to 5:00 P.M.)**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **19 July 2022 to 26 July 2022** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (₱ 5,000.00) only**.

It may also be downloaded free of charge from the Philippine Government Electronic Procurement System (PhilGEPS) and BFAR website, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The **BFAR-Bids and Awards Committee (BFAR-BAC)** shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist at least **one (1)**<sup>1</sup> prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

***Eligibility Criteria and Rating System for Shortlisting:***

Table 1. Shortlisting of Consultant and Rating

<b><i>Required documents for submission in Matrix Form*</i></b>	<b><i>Criteria Rating Factors and Passing Rate</i></b>	<b><i>Criteria Weight (%)</i></b>	<b><i>Criteria Rating Score</i></b>
SEC Registration For Joint Venture, the submitted document of the Partner related to Risk shall be used for rating purposes	<p>Years in Business</p> <p>4 pts. – more than 8 years</p> <p>3 pts. – more than 6 years to 8 years</p> <p>2 pts. – more than 4 years to 6 years</p> <p>1 pt. – 3 years to 4 years</p> <p><b>Note:</b> not eligible if less than 3 years. Rating/year in business shall be based on the copy of the SEC registration/document submitted.</p> <p>For SEC registration documents, it shall disclose the specific address of its resident agent and the specific location where the corporation shall hold office and place in the Philippines where the corporation intends to operate.</p> <p>For other legal documents if executed abroad, the document must be authenticated by the</p>	(20%)	

<sup>1</sup> For World Bank financed contract, the short list should be six (6) Consultants.

\*The Statement should be in Matrix form in accordance with Technical Documents under Sec. 2(a)(ii) of the approved PBD.

\*\*Eligibility requirements in accordance with Technical Documents under Sec. 2(a)(iii) of the approved PBD..

	nearest Philippine Consulate Office		
Copy of the oldest contract relative to Services on Similar Projects	<p>Years in Business in Providing Services on SIMILAR Projects</p> <p>4 pts. – more than 8 years  3 pts. – more than 6 years to 8 years  2 pts. – more than 4 years to 6 years  1 pt. – 2 years to 4 years</p> <p><b>Note:</b> not eligible if less than 2 years. Rating/year in business shall be based on the copy of oldest contract relative to Similar Projects</p>	(25%)	
Statement of Completed Contracts on Similar Projects in the last <i>five years</i>	<p>Completed Engagement Contracts/Projects with Consultancy on Similar Projects</p> <p>4 pts. – 4 or more completed similar contracts  3 pts. – 3 completed similar projects  2 pts. – 2 completed similar projects  1 pt. – 1 completed similar projects</p> <p><b>Note:</b> Not eligible if required documents are not attached/submitted.</p> <p>The Statement of Completed Contracts should contain the following:</p> <ul style="list-style-type: none"> <li>➤ Name and location of the contract/project</li> <li>➤ Date of the contract</li> <li>➤ Type of consulting service</li> <li>➤ Contract duration</li> </ul>	(35%)	

Submitted SLCC. The following must be submitted as basis for the rating: a. Copy of Certificate of Performance Evaluation showing a rating of at least Satisfactory issued by bidder's client for above contracts b. Copy of Contract showing the terms and conditions and scope of works c. Copy of End user's Acceptance or Copy of Official Receipts	Contract Value of the Single Largest Completed Contract (SLCC) on Similar Projects 4 pts. – P7.1M and above 3 pts. – P5.1M to P7.0M 2 pts. – P4.0 M to P5.0M 1 pt. – P3. 9M to P4.0 M  <b>Note:</b> Not eligible if: a. Value of the submitted SLC is less than 50% of the ABC; b. Contract is not similar in nature; and c. None attachment/submission of required attachments/documents	(20%)																																
<b>Criteria Minimum Passing Rate: 75%</b>				100%																														
<b>Note:</b> 1. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184. 2. In case of a Joint Venture (JV) which is unincorporated, the legal eligibility documents shall be submitted by each of the JV partners, while submission of the technical and financial eligibility documents by any of the JV partners constitutes collective compliance. Otherwise, if JV is incorporated or registered with the relevant government agency, all documents must be under the JV's name. Only the top three (3) highest rating bidders/consultants shall be declared as shortlisted, provided, the bidder/consultant has garnered at least a total average rating of 1.0 3. Eligibility scoring for shortlisting is illustrated as follows:																																		
	<table><tr><td></td><td colspan="4">CRITERIA</td></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>Weight</td><td>20%</td><td>25%</td><td>35%</td><td>20%</td></tr><tr><td>Points</td><td>3.2</td><td>4</td><td>5.6</td><td>3.2</td></tr><tr><td>Rating = Weight x Points</td><td>1.0</td><td>1.0</td><td>1.0</td><td>1.0</td></tr><tr><td>Total Rating</td><td>4.0</td><td></td><td></td><td></td></tr></table>					CRITERIA					1	2	3	4	Weight	20%	25%	35%	20%	Points	3.2	4	5.6	3.2	Rating = Weight x Points	1.0	1.0	1.0	1.0	Total Rating	4.0			
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Total Rating	4.0																																	

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

(i) Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the ***Quality-Cost Based Evaluation/Selection (QCBE/QCBS)***. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

8. The contract shall be completed within ***FY 2022. However, it may be extended for a reasonable period in case the project completion is delayed due to fortuitous events, without incurring additional cost or changes to the Bureau.***

9. The ***Bureau of Fisheries and Aquatic Resources-Central Office (BFAR-CO)*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**BFAR-BAC Secretariat Office**

**2/F Fisheries Building Complex, BPI Compound, Brgy. Vasra, Quezon City**

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Website: **[www.bfar.da.gov.ph](http://www.bfar.da.gov.ph)**

Issued on 18 July 2022

**SGD.ATTY. DEMOSTHENES R. ESCOTO**

*BAC, Chairperson*