



Republic of the Philippines
 Department of Agriculture
 Bureau of Fisheries and Aquatic Resources
BIDS AND AWARDS COMMITTEE OFFICE

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SUPPLEMENTAL BID BULLETIN 01

May 11, 2022

SUBJECT : Bid Reference 2022-21 entitled “HIRING OF JANITORIAL SERVICES FOR BFAR-NMC OFFICES FROM MAY 2022 TO DECEMBER 31, 2022.”

This Supplemental Bid Bulletin no. 1 is issued to all participating bidders to clarify, amend and/or modify certain provisions and requirements set forth under the above-entitled procurement project based on the result of the Pre-bid Conference conducted on May 10, 2022, 01:00 p.m. to wit:

• **SECTION VII – TECHNICAL SPECIFICATIONS**

FROM	TO
<p>Documentary requirements:</p> <ol style="list-style-type: none"> 1. NBI clearance. 2. PNP clearance. 3. Medical/Health Certificate with Drug Test result and updated swab test result (RT-PCR) or valid and updated Brgy. Health Certificate stating not PUI/PUM-check during pre-bid. 4. Personal Data Sheet. 	<p>Documentary requirements during the conduct of post-qualification process:</p> <ol style="list-style-type: none"> 1. NBI clearance. 2. PNP clearance. 3. Medical/Health Certificate with Drug Test result and COVID-19 vaccination card 4. Personal Data Sheet.
<p>NOTE: During the Post-Qualification/Opening, Responsive Bidder will submit latest Proof of Payment for Social Security Services, Philhealth and HDMF Premium with listing of all its staff relative to the deadline of payments.</p> <ol style="list-style-type: none"> a. List of at least two (2) bank references. b. List of equipment owned (for Janitorial Services). c. Engaged in the business for at least 5 years. d. Has client satisfactory certificate of at least 3 clients in the last five years. e. Submission of manpower 	<p>NOTE: Additional technical documents to be submitted in the bidding documents:</p> <ol style="list-style-type: none"> a. latest Proof of Payment for Social Security Services, b. Philhealth c. HDMF Premium with listing of all its staff relative to the deadline of payments. d. List of at least two (2) bank references. e. List of equipment owned (for Janitorial Services). f. Engaged in the business for at least 5 years. g. Has client satisfactory

<p>f. requirements (CV or PDS). Training Certificate.</p>	<p>certificate of at least 3 clients in the last five years. h. Submission of manpower requirements (CV or PDS). i. Training Certificate.</p>
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• SECTION VIII – CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

FROM:	TO:
<p>TECHNICAL COMPONENT ENVELOPE</p> <p><i>Class “A” Documents</i></p> <p><u>Legal Documents:</u> (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p><u>Technical Documents:</u> (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>(c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and</p> <p>(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and</p> <p>(e) Conformity with the Technical Specifications, which may include production/delivery schedule, if applicable; and</p>	<p>TECHNICAL COMPONENT ENVELOPE</p> <p><i>Class “A” Documents</i></p> <p><u>Legal Documents:</u> (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p><u>Technical Documents:</u> (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>(c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and</p> <p>(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and</p> <p>(e) Conformity with the Technical Specifications, which may include production/delivery schedule, if applicable; and</p>

(f) 2022 DOLE Clearance.

(g) 2022 Court Clearance issued by the RTC Executive Branch of the principal place of business of the bidder.

(h) Certificate of SSS registration as employer.

(i) Submission of Certificate/Clearance (January 1, 2021 to December 31, 2021)

- a. Social Security System.
- b. Philhealth.
- c. PAG-IBIG.
- d. DOLE.

In case the record for the month is not included, Proof of Payment (Receipts) with Alpha Listing is required and must be Certified True Copy.

NOTE: During the Post-Qualification/OPENING, Responsive Bidder will submit latest Proof of Payment for Social Security Services, Philhealth and HDMF Premium with listing of all its staff relative to the deadline of payments.

e. List of at least two (2) bank references.

f. List of equipment owned (for Janitorial Services).

g. Engaged in the business for at least 5 years.

h. Has client satisfactory certificate of at least 3 clients in the last five years.

i. Submission of manpower requirements (CV or PDS).

j. Training Certificate.

(j) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full

(f) 2022 DOLE Clearance.

(g) 2022 Court Clearance issued by the RTC Executive Branch of the principal place of business of the bidder.

(h) Certificate of SSS registration as employer.

(i) Submission of Certificate/Clearance (January 1, 2021 to December 31, 2021)

- a. Social Security System.
- b. Philhealth.
- c. PAG-IBIG.
- d. DOLE.

In case the record for the month is not included, Proof of Payment (Receipts) with Alpha Listing is required and must be Certified True Copy.

(j) Latest Proof of Payment for Social Security Services

(k) Latest Proof of Payment for Philhealth

(l) Latest Proof of Payment for HDMF Premium with listing of all its staff relative to the deadline of payments.

(k) List of at least two (2) bank references.

(l) List of equipment owned (for Janitorial Services).

(m) Engaged in the business for at least 5 years.

(n) Has client satisfactory certificate of at least 3 clients in the last five years.

(o) Submission of manpower requirements (CV or PDS).

(p) Training Certificate.

(q) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents:

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(m) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

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(a) Original of duly signed and accomplished Financial Bid

(b) Original of duly signed and accomplished Price Schedule(s).

Financial Documents:

(r) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(s) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(t) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(u) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

FINANCIAL COMPONENT ENVELOPE

(a) Original of duly signed and accomplished Financial Bid

(b) Original of duly signed and accomplished Price Schedule(s).

*****nothing follows*****

All other portions of the Bidding Documents affected by these amendments shall be made to conform the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (6th Edition, July 2020) are deemed integrated in terms and conditions for this project.

For further inquiries, please coordinate/call the Bids and Awards Committee Secretariat at Tel. No. 8332-4661.

Please be guided accordingly.

SGD. ATTY. DEMOSTHENES R. ESCOTO

Chairman, Bids and Awards Committee