



Republic of the Philippines
Department of Agriculture
Bureau of Fisheries and Aquatic Resources

BIDS AND AWARDS COMMITTEE OFFICE

2/F BFAR Bldg., Bureau of Plant Industry Compound, Visayas Avenue, Diliman, Quezon City, Philippines 1101
Tel. No.: +02. 332. 4661 website: www.bfar.da.gov.ph e-mail: bac.eps@bfar.da.gov.ph

INVITATION TO BID FOR:

Bid Ref no. 2022-21

“HIRING OF JANITORIAL SERVICES FOR BFAR-NMC OFFICES FROM MAY 2022 TO DECEMBER 31, 2022.”

1. The Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR), through the General Appropriations Act for 2022 intends to apply the sum of **One Million Three Hundred Thirty-Two Thousand Three Hundred Ninety Pesos and Forty Centavos Only (Php1,332,390.40)** being the ABC to payment under the contract for **Bid Ref no. 2022-21** entitled **“JANITORIAL SERVICES FOR BFAR-NMC OFFICES FROM MAY 2022 TO DECEMBER 31, 2022.”**

Bids received in excess of the ABC shall be automatically rejected at bid opening.

PR No.	Lot No.	Description	Approved Budget for the Contract (ABC) (Php)	Bidding Documents Fee (Php)
22-04-329	1	HIRING OF JANITORIAL SERVICES FOR BFAR-NMC OFFICES FROM MAY 2022 TO DECEMBER 31, 2022.	1,332,390.40	1,500.00
		Total	1,332,390.40	1,500.00

2. The DA –BFAR, now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in the Section VI - Schedule of Requirements. Bidders should have completed, within Two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information the BFAR BAC Secretariat through electronic mailing address given below, and inspect of the Bidding Documents at www.bfar.da.gov.ph.
5. A complete set of Bidding Documents may be acquired by interested Bidders at 2nd Floor – BAC Office, Fisheries Building Complex, BPI Compound, Brgy. Vasra, Visayas Avenue, Quezon City and/or through electronic means and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by in person, or through electronic means.
6. The DA –BFAR, will hold a Pre-Bid Conference¹ through video conference call using “Zoom” application on **May 10, 2022 at 1:00 p.m.** which shall be open to prospective bidders who have successfully completed registration one (1) calendar day prior to the Pre-bid Conference using Google Form https://docs.google.com/forms/d/e/1FAIpQLSculZ4qcO6wDbeizhODN5b9IE9PiITjhbdH80-fUosjzjJnDg/viewform?usp=pp_url in accordance with the “Annex A, Bidder’s Kit – I”.
7. Bids must be duly received by the BAC Secretariat on or before **May 23, 2022, 12:30 p.m.**, through the options given below and as indicated in Section III - Bidding Data Sheet, ITB Clause 15 of this bidding documents:
 - (i) manual submission at the office address: 2/F BFAR Bldg., BAC Office, Bureau of Plant Industry Compound, Visayas Ave., Diliman, Q.C.;
 - (ii) both (manual and electronic submission at bac.eps@bfar.da.gov.ph via BFAR Online bidding procedure);
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **May 23, 2022 at 1:00 p.m.** through video conference call via “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding as stated in the “Annex A, Bidder’s kit VII”. Late bids shall not be accepted.
10. The DA –BFAR, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BFAR-BAC Secretariat
Address: 2nd Floor – BAC Office, Fisheries Building Complex, BPI Compound,
Brgy. Vasra, Visayas Avenue, Quezon City.
Email: bac.eps@bfar.da.gov.ph

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Website address: www.bfar.da.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.bfar.da.gov.ph

Issued this 2nd day of May, 2022.

ATTY. DEMOSTHENES R. ESCOTO
BAC Chairperson