



BFAR CENTRAL OFFICE IS LOOKING FOR **WEB DEVELOPER**

(Contract of Service)

To be assigned at the Fisheries Information
Management Section of the Bureau.

QUALIFICATIONS:

- ✓ **Bachelor's Degree in any IT related courses such as Computer Science, Information Technology, Computer Engineering or equivalent**
- ✓ **Knowledge in HTML, CSS, JavaScript, PHP, and other relevant web design coding languages.**
- ✓ **Ability to troubleshoot website problems and maintain and update the BFAR website.**
- ✓ **Ability to work in a team and can work under pressure.**
- ✓ **Willing to work at the BFAR Central Office, Quezon City.**
- ✓ **One (1) year relevant experience.**
- ✓ **Four (4) hours of relevant training**
- ✓ **Preferably with Civil Service Eligibility, but not required.**

Application Documents:

Interested applicants should submit a letter of intent addressed to Ms. Abegail A. Albaladejo, Chief Fisheries Planning Economics Division through email at fims@bfar.da.gov.ph along with the following:

1. Updated Curriculum Vitae;
2. Updated Personal Data Sheet;
3. Diploma and TOR;
4. Certificate of Employment/s (if applicable);
5. Training certificate/s (if applicable)

APPLICATION DEADLINE: 16 February 2022 until 5:00 in the afternoon. Shortlisted applicant/s will be emailed for a scheduled virtual interview.



BFAR CENTRAL OFFICE IS LOOKING FOR **PROGRAMMER**

(Contract of Service)

To be assigned at the Fisheries Information
Management Section of the Bureau.

QUALIFICATIONS:

- ✓ **Bachelor's Degree in any IT related courses such as Computer Science, Information Technology, Computer Engineering or equivalent**
- ✓ **Knowledge in programming languages such as Java-Springboot (Microservices), Angular, JavaScript, Typescript.**
- ✓ **Knowledge in Relational Database such as MySQL.**
- ✓ **Attention to detail in system development**
- ✓ **Ability to work in a team and can work under pressure**
- ✓ **Willing to work at the BFAR Central Office, Quezon City.**
- ✓ **Four (4) hours of relevant training**
- ✓ **1-2 years of experience in software development.**
- ✓ **Preferably with Civil Service Eligibility, but not required.**

Application Documents:

Interested applicants should submit a letter of intent addressed to Ms. Abegail A. Albaladejo, Chief Fisheries Planning Economics Division through email at fims@bfar.da.gov.ph along with the following:

1. Updated Curriculum Vitae;
2. Updated Personal Data Sheet;
3. Diploma and TOR;
4. Certificate of Employment/s (if applicable);
5. Training certificate/s (if applicable)

APPLICATION DEADLINE: 16 February 2022 until 5:00 in the afternoon. Shortlisted applicant/s will be emailed for a scheduled virtual interview.



BFAR CENTRAL OFFICE IS LOOKING FOR **TECHNICAL WRITER**

(Contract of Service)

To be assigned at the Fisheries Information
Management Section of the Bureau.

QUALIFICATIONS:

- ✓ **Knowledge in technical documentation (e.g. development of instruction manuals, user manuals, journal articles, business proposals, product descriptions and specifications, quick reference guides, and white papers).**
- ✓ **Bachelor's Degree in Communication Arts and any related courses.**
- ✓ **Four (4) hours of relevant training.**
- ✓ **One (1) year relevant experience.**
- ✓ **Preferably with Civil Service Eligibility, but not required.**

Application Documents:

Interested applicants should submit a letter of intent addressed to Ms. Abegail A. Albaladejo, Chief Fisheries Planning Economics Division through email at fims@bfar.da.gov.ph along with the following:

1. Updated Curriculum Vitae;
2. Updated Personal Data Sheet;
3. Diploma and TOR;
4. Certificate of Employment/s (if applicable);
5. Training certificate/s (if applicable)

APPLICATION DEADLINE: 16 February 2022 until 5:00 in the afternoon. Shortlisted applicant/s will be emailed for a scheduled virtual interview.



BFAR CENTRAL OFFICE IS LOOKING FOR

ADMINISTRATIVE ASSISTANT

(Contract of Service)

To be assigned at the Fisheries Information Management Section of the Bureau.

QUALIFICATIONS:

- ✓ **Knowledge in Microsoft Office Tools and Apple Productivity Tools.**
- ✓ **Assist in the processing of documents relevant to the procurement of supplies and materials needed by the Office**
- ✓ **Assist in the administrative and logistic preparation/organization workshops, consultations meetings, and activities organized by FIMS.**
- ✓ **Responsible for the filling of Official documents for reference purposes of the office and assisting in service request assessment.**
- ✓ **Perform other official functions that may be assigned by the Immediate Supervisor.**
- ✓ **Bachelor's Degree or any four-year course.**
- ✓ **One (1) year relevant experience.**
- ✓ **Four (4) hours of relevant training**
- ✓ **Preferably with Civil Service Eligibility, but not required.**

Application Documents:

Interested applicants should submit a letter of intent addressed to Ms. Abegail A. Albaladejo, Chief Fisheries Planning Economics Division through email at fims@bfar.da.gov.ph along with the following:

1. Updated Curriculum Vitae;
2. Updated Personal Data Sheet;
3. Diploma and TOR;
4. Certificate of Employment/s (if applicable);
5. Training certificate/s (if applicable)

APPLICATION DEADLINE: 16 February 2022 until 5:00 in the afternoon. Shortlisted applicant/s will be emailed for a scheduled virtual interview.