

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE. □
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: BUREAU OF FISHERIES AND AQUATIC RESOURCES
 Region: CENTRAL OFFICE
 Address: FISHERIES BLDG., COMPLEX, BPI COMPOUND, BRGY. VASRA, VISAYAS AVENUE, QUEZON CITY

Agency Code/UACS: _____
 Organization Type: _____

Contact Person: MADELEINE E. MANAPAT
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
PESTICIDES OR PEST REPELLENTS																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	342	170	217	729	101,593.44	232	132	58	422	58,809.92	61	84	60	205	28,568.80	66	87	53	206	28,708.16	1,562.00	139.36	217680.32	
PERFUMES OR COLOGNES OR FRAGRANCES																											
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	220	206	170	596	90,252.28	129	184	120	433	65,569.19	120	139	125	384	58,149.12	122	113	94	329	49,820.47	1,742.00	151.43	263791.06	
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	238	244	237	719	47,856.64	217	217	190	624	41,533.44	133	153	182	468	31,150.08	122	152	132	406	27,023.36	2,217.00	66.56	147563.52	
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	725	476	586	1787	693,213.04	632	492	445	1569	608,646.48	464	464	448	1376	533,777.92	454	454	440	1348	522,916.16	6,080.00	387.92	235853.60	
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	83	136	128	347	15,122.26	98	100	78	276	12,028.08	80	78	80	238	10,372.04	78	80	78	236	10,284.88	1,097.00	43.58	47807.26	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	119	106	178	403	183,365.00	119	46	98	263	119,665.00	39	46	98	183	83,265.00	47	38	38	123	55,965.00	972.00	455.00	442260.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	12	50	23	85	17,658.75	7	2	2	11	2,285.25	7	2	2	11	2,285.25	7	2	2	11	2,285.25	118.00	207.75	24514.50	
COLOR COMPOUNDS AND DISPERSIONS																											
8	12171703-SI-P01	INK, for stamp pad	bottle	21	27	18	66	2,080.32	11	4	7	22	693.44	7	7	9	23	724.96	7	3	4	14	441.28	125.00	31.52	3940.00	
FILMS																											
9	13111203-AC-F01	ACETATE	roll	7	4	6	17	14,412.94	4	2	4	10	8,478.20	5	2	4	11	9,326.02	5	2	2	9	7,630.38	47.00	847.82	39847.54	
10	13111201-CF-P01	CARBON FILM, A4	box	4	0	0	4	884.00	2	0	0	2	442.00	2	0	0	2	442.00	2	0	0	2	442.00	10.00	221.00	2210.00	

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
11	13111201-CF-P02	CARBON FILM, legal	box	4	0	0	4	834.08	5	0	0	5	1,042.60	3	0	0	3	625.56	3	0	0	3	625.56	15.00	208.52	3127.80	
PAPER MATERIALS AND PRODUCTS																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	19	19	17	55	4,604.60	15	4	5	24	2,009.28	4	4	5	13	1,088.36	3	2	2	7	586.04	99.00	83.72	8288.28	
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	1	1	0	2	1,765.10	1	0	0	1	882.55	1	0	0	1	882.55	1	0	0	1	882.55	5.00	882.55	4412.75	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	1	0	0	1	1,029.60	1	0	0	1	1,029.60	1	0	0	1	1,029.60	1	0	0	1	1,029.60	4.00	1029.60	4118.40	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	2	1	1	4	6,115.20	2	1	1	4	6,115.20	2	1	1	4	6,115.20	2	1	1	4	6,115.20	16.00	1528.80	24460.80	
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	6	5	5	16	14,501.76	6	5	5	16	14,501.76	6	5	5	16	14,501.76	6	5	5	16	14,501.76	64.00	906.36	58007.04	
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	1	0	0	1	884.00	1	0	0	1	884.00	1	0	0	1	884.00	1	0	0	1	884.00	4.00	884.00	3536.00	
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	1	0	0	1	1,508.00	1	0	0	1	1,508.00	1	0	0	1	1,508.00	1	0	0	1	1,508.00	4.00	1508.00	6032.00	
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	12	5	5	22	17,489.12	9	8	5	22	17,489.12	9	8	5	22	17,489.12	9	7	5	21	16,694.16	87.00	794.96	69161.52	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	226	166	164	556	20,605.36	123	86	109	318	11,785.08	137	78	110	325	12,044.50	133	87	58	278	10,302.68	1,477.00	37.06	54737.62	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	302	166	175	643	38,117.04	150	78	95	323	19,147.44	125	78	100	303	17,961.84	137	81	57	275	16,302.00	1,544.00	59.28	91528.32	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	227	147	158	532	28,770.56	133	74	98	305	16,494.40	103	74	98	275	14,872.00	111	69	42	222	12,005.76	1,334.00	54.08	72142.72	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	276	257	520	1053	12,678.12	186	100	60	346	4,165.84	131	50	110	291	3,503.64	111	55	20	186	2,239.44	1,876.00	12.04	22587.04	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	791	445	680	1916	261,840.56	461	305	215	981	134,063.46	126	300	205	631	86,232.46	176	190	145	511	69,833.26	4,039.00	136.66	551969.74	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	396	233	216	845	107,914.95	272	183	156	611	78,030.81	87	168	166	421	53,765.91	97	168	105	370	47,252.70	2,247.00	127.71	286964.37	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	241	341	191	773	75,954.98	238	266	151	655	64,360.30	221	276	136	633	62,198.58	263	211	146	620	60,921.20	2,681.00	98.26	263435.06	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	164	180	103	447	52,951.62	169	135	104	408	48,331.68	188	155	93	436	51,648.56	153	125	88	366	43,356.36	1,657.00	118.46	196288.22	
28	14111531-PP-R01	PAD PAPER, ruled	pad	66	49	23	138	4,018.56	43	25	10	78	2,271.36	40	12	10	62	1,805.44	20	10	10	40	1,164.80	318.00	29.12	9260.16	
29	14111503-PA-P01	PAPER, parchment	box	39	19	34	92	9,020.60	29	3	11	43	4,216.15	21	2	11	34	3,333.70	21	2	1	24	2,353.20	193.00	98.05	18923.65	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	7	7	2	16	890.24	7	5	2	14	778.96	7	4	2	13	723.32	7	2	2	11	612.04	54.00	55.64	3004.56	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	194	113	161	468	33,096.96	77	77	62	216	15,275.52	78	47	62	187	13,224.64	51	46	44	141	9,971.52	1,012.00	70.72	71568.64	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	120	60	51	231	23,543.52	93	33	26	152	15,491.84	38	28	26	92	9,376.64	23	28	11	62	6,319.04	537.00	101.92	54731.04	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	509	341	461	1311	113,847.24	389	293	256	938	81,455.92	199	283	255	737	64,001.08	277	206	175	658	57,140.72	3,644.00	86.84	316444.96	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	189	125	350	664	23,133.76	219	65	72	356	12,403.04	110	60	73	243	8,466.12	111	63	72	246	8,570.64	1,509.00	34.84	52573.56	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	155	70	73	298	10,072.40	80	71	42	193	6,523.40	113	76	47	236	7,976.80	83	82	42	207	6,996.60	934.00	33.80	31569.20	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	137	150	246	533	19,347.90	81	84	49	214	7,768.20	58	58	49	165	5,989.50	61	56	46	163	5,916.90	1,075.00	36.30	39022.50	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	110	139	187	436	8,602.28	72	83	48	203	4,005.19	52	62	48	162	3,196.26	47	60	45	152	2,998.96	953.00	19.73	18802.69	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	5	5	15	25	2,405.00	5	5	5	15	1,443.00	5	5	5	15	1,443.00	5	5	5	15	1,443.00	70.00	96.20	6734.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	151	114	93	358	25,597.00	54	56	61	171	12,226.50	63	49	61	173	12,369.50	40	56	35	131	9,366.50	833.00	71.50	59559.50	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	61	55	39	155	3,062.80	18	40	33	91	1,798.16	18	40	33	91	1,798.16	18	45	18	81	1,600.56	418.00	19.76	8259.68	
41	31151804-SW-S01	STAPLE WIRE, standard	box	118	68	76	262	5,871.42	51	73	50	174	3,899.34	46	58	50	154	3,451.14	40	70	25	135	3,025.35	725.00	22.41	16247.25	
42	31201502-TA-E01	TAPE, electrical	roll	252	80	88	420	7,841.40	181	32	27	240	4,480.80	26	34	27	87	1,624.29	26	27	24	77	1,437.59	824.00	18.67	15384.08	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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43	31201503-TA-M01	TAPE, masking, 24mm	roll	244	148	137	529	28,883.40	146	109	81	336	18,345.60	112	107	81	300	16,380.00	81	96	65	242	13,213.20	1,407.00	54.60	76822.20	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	281	130	199	610	65,026.00	163	98	81	342	36,457.20	108	101	78	287	30,594.20	84	93	66	243	25,903.80	1,482.00	106.60	157981.20	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	256	149	185	590	13,192.40	217	108	81	406	9,078.16	93	107	82	282	6,305.52	76	92	66	234	5,232.24	1,512.00	22.36	33808.32	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	239	271	207	717	7,234.53	128	129	93	350	3,531.50	123	128	93	344	3,470.96	103	109	79	291	2,936.19	1,702.00	10.09	17173.18	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	137	120	152	409	8,167.73	86	96	78	260	5,192.20	107	97	78	282	5,631.54	89	87	63	239	4,772.83	1,190.00	19.97	23764.30	
48	31151507-TW-P01	TWINE, plastic	roll	116	130	126	372	21,665.28	116	106	102	324	18,869.76	104	108	102	314	18,287.36	104	105	102	311	18,112.64	1,321.00	58.24	76935.04	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	2	3	0	5	5,548.40	0	5	0	5	5,548.40	0	0	0	0	0.00	0	0	0	0	0.00	10.00	1109.68	11096.80	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	1	0	2	2,739.36	0	0	4	4	5,478.72	0	1	0	1	1,369.68	0	0	0	0	0.00	7.00	1369.68	9587.76	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	17	7	29	24,848.94	1	0	0	1	856.86	0	0	0	0	0.00	0	0	0	0	0.00	30.00	856.86	25705.80	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	6	0	10	16	10,799.36	3	0	0	3	2,024.88	0	0	0	0	0.00	0	0	0	0	0.00	19.00	674.96	12824.24	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	10	6	10	26	65,842.40	0	0	10	10	25,324.00	6	0	10	16	40,518.40	0	0	25324	25324	64,130,497.60	25,376.00	2532.40	64262182.40	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	220	10	10	240	49,396.80	100	0	0	100	20,582.00	0	0	0	0	0.00	0	0	0	0	0.00	340.00	205.82	69978.80	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	110	30	25	165	13,556.40	10	10	0	20	1,643.20	0	5	0	5	410.80	0	0	0	0	0.00	190.00	82.16	15610.40	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	38	67	60	165	2,917.20	8	5	10	23	406.64	4	10	10	24	424.32	2	5	10	17	300.56	229.00	17.68	4048.72	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	339	264	334	937	84,536.14	248	77	153	478	43,125.16	55	73	155	283	25,532.26	45	62	138	245	22,103.90	1,943.00	90.22	175297.46	
58	47131604-BR-S01	BROOM, soft, tambo	piece	212	35	55	302	41,144.48	111	5	5	121	16,485.04	11	6	5	22	2,997.28	11	5	5	21	2,861.04	466.00	136.24	63487.84	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	149	35	55	239	4,349.80	59	5	5	69	1,255.80	9	6	5	20	364.00	9	5	5	19	345.80	347.00	18.20	6315.40	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	89	70	45	204	8,486.40	85	15	10	110	4,576.00	10	15	10	35	1,456.00	10	17	10	37	1,539.20	386.00	41.60	16057.60	
61	47131805-CL-P01	CLEANSER, scouring powder	can	119	65	35	219	5,238.48	90	15	15	120	2,870.40	15	15	15	45	1,076.40	15	22	10	47	1,124.24	431.00	23.92	10309.52	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	36	69	66	171	1,419.30	17	21	6	44	365.20	7	11	6	24	199.20	7	11	6	24	199.20	263.00	8.30	2182.90	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	474	154	135	763	41,263.04	325	34	13	372	20,117.76	15	24	13	52	2,812.16	15	29	13	57	3,082.56	1,244.00	54.08	67275.52	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	983	824	893	2700	348,192.00	969	814	762	2545	328,203.20	755	764	296	1815	234,062.40	752	762	748	2262	291,707.52	9,322.00	128.96	1202165.12	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	103	28	34	165	4,096.95	55	4	4	63	1,564.29	8	4	4	16	397.28	5	4	4	13	322.79	257.00	24.83	6381.31	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	43	1	1	45	5,906.25	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	54.00	131.25	7087.50	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	61	53	130	244	25,122.24	76	78	65	219	22,548.24	38	50	65	153	15,752.88	38	37	65	140	14,414.40	756.00	102.96	77837.76	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	71	2	20	93	28,807.68	50	2	0	52	16,107.52	1	2	0	3	929.28	0	2	0	2	619.52	150.00	309.76	46464.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	95	45	130	270	32,432.40	90	22	10	122	14,654.64	10	19	10	39	4,684.68	10	17	12	39	4,684.68	470.00	120.12	56456.40	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	9	1	5	15	34,320.00	0	0	0	0	0.00	3	0	0	3	6,864.00	0	0	0	0	0.00	18.00	2288.00	41184.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	95	4	43	142	17,721.60	83	4	3	90	11,232.00	6	3	3	12	1,497.60	6	3	3	12	1,497.60	256.00	124.80	31948.80	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	180	1	100	281	34,776.56	127	1	0	128	15,841.28	3	1	0	4	495.04	3	1	0	4	495.04	417.00	123.76	51607.92	
73	47131501-RG-C01	RAGS, all cotton	bundle	585	64	197	846	45,531.72	381	37	78	496	26,694.72	24	38	78	140	7,534.80	22	21	63	106	5,704.92	1,588.00	53.82	85466.16	
74	47131602-SC-N01	SCOURING PAD	pack	107	61	56	224	25,159.68	87	13	6	106	11,905.92	12	13	6	31	3,481.92	12	8	6	26	2,920.32	387.00	112.32	43467.84	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	192	150	247	589	79,326.52	347	96	40	483	65,050.44	22	51	40	113	15,218.84	22	21	16	59	7,946.12	1,244.00	134.68	167541.92	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	62	83	79	224	6,263.04	5	11	34	50	1,398.00	10	36	39	85	2,376.60	5	9	34	48	1,342.08	407.00	27.96	11379.72	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	107	6	0	113	2,801,676.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	113.00	24,793.60	2801676.80	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	53	5	4	62	2,628,204.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	62.00	42,390.40	2628204.80	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	18	7	3	28	1,158,976.00	0	0	0	0	0.00	0	2	0	2	82,784.00	0	0	0	0	0.00	30.00	41,392.00	1241760.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	65	46	67	178	462,593.52	18	11	14	43	111,750.12	16	16	15	47	122,145.48	15	10	10	35	90,959.40	303.00	2598.84	787448.52	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	234	86	34	354	59,273.76	4	23	10	37	6,195.28	14	22	10	46	7,702.24	4	15	0	19	3,181.36	456.00	167.44	76352.64	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	86	67	30	183	20,367.90	10	11	12	33	3,672.90	10	14	12	36	4,006.80	10	12	10	32	3,561.60	284.00	111.30	31609.20	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	73	19	41	133	20,482.00	6	0	12	18	2,772.00	1	3	12	16	2,464.00	1	0	10	11	1,694.00	178.00	154.00	27412.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	3	0	4	152,403.88	1	0	0	1	38,100.97	1	0	0	1	38,100.97	1	0	0	1	38,100.97	7.00	38100.97	266706.79	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	1001	10	0	1011	9,292,626.72	1	10	0	11	101,106.72	1	10	0	11	101,106.72	11	0	0	11	101,106.72	1,044.00	9191.52	9595946.88	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	101	12	0	113	81,911.44	0	10	0	10	7,248.80	0	10	0	10	7,248.80	10	0	0	10	7,248.80	143.00	724.88	103657.84	
87	43212105-PR-L02	PRINTER, laser, colored	unit	13	3	3	19	150,081.00	5	0	0	5	39,495.00	5	0	0	5	39,495.00	5	0	0	5	39,495.00	34.00	7899.00	268566.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	3	0	26	29	859.56	0	0	21	21	622.44	3	0	21	24	711.36	3	0	20	23	681.72	97.00	29.64	2875.08	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	53	65	42	160	1,401.60	20	61	42	123	1,077.48	18	62	42	122	1,068.72	18	62	34	114	998.64	519.00	8.76	4546.44	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	49	122	42	213	3,241.86	23	31	40	94	1,430.68	26	32	42	100	1,522.00	28	32	34	94	1,430.68	501.00	15.22	7625.22	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	64	32	47	143	3,197.48	16	23	44	83	1,855.88	24	23	47	94	2,101.84	20	28	39	87	1,945.32	407.00	22.36	9100.52	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	43	80	50	173	9,445.80	17	21	37	75	4,095.00	16	21	40	77	4,204.20	13	21	32	66	3,603.60	391.00	54.60	21348.60	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	301	211	205	717	8,374.56	95	78	100	273	3,188.64	107	93	95	295	3,445.60	72	73	93	238	2,779.84	1,523.00	11.68	17788.64	
94	44111515-DF-B01	DATA FILE BOX	piece	157	62	112	331	25,553.20	32	22	72	126	9,727.20	32	32	72	136	10,499.20	27	22	62	111	8,569.20	704.00	77.20	54348.80	
95	44122011-DF-F01	DATA FOLDER	piece	157	135	140	432	29,652.48	411	105	90	606	41,595.84	86	97	90	273	18,738.72	80	97	70	247	16,954.08	1,558.00	68.64	106941.12	
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	25	31	8	64	43,077.76	21	10	5	36	24,231.24	8	11	5	24	16,154.16	6	10	5	21	14,134.89	145.00	673.09	97598.05	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	7	33	13	53	49,139.48	4	8	3	15	13,907.40	6	9	3	18	16,688.88	4	8	3	15	13,907.40	101.00	927.16	93643.16	
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	23	33	16	72	53,164.80	8	10	2	20	14,768.00	5	7	2	14	10,337.60	3	4	2	9	6,645.60	115.00	738.40	84916.00	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	164	120	29	313	9,543.37	91	45	0	136	4,146.64	56	20	0	76	2,317.24	51	20	0	71	2,164.79	596.00	30.49	18172.04	
100	44121506-EN-M02	ENVELOPE, mailing	box	33	20	8	61	23,070.20	7	3	6	16	6,051.20	2	3	6	11	4,160.20	2	1	1	4	1,512.80	92.00	378.20	34794.40	
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	12	4	1	17	7,372.56	2	2	1	5	2,168.40	2	2	1	5	2,168.40	2	1	1	4	1,734.72	31.00	433.68	13444.08	
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	23	21	2	46	473.80	4	2	1	7	72.10	7	2	1	10	103.00	4	2	1	7	72.10	70.00	10.30	721.00	
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	118	64	32	214	17,849.74	41	28	10	79	6,589.39	10	36	10	56	4,670.96	4	29	4	37	3,086.17	386.00	83.41	32196.26	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
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104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	162	52	35	249	21,423.96	6	25	0	31	2,667.24	53	25	0	78	6,711.12	16	5	0	21	1,806.84	379.00	86.04	32609.16
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	36	55	30	121	1,346.73	1	5	0	6	66.78	1	5	0	6	66.78	1	0	0	1	11.13	134.00	11.13	1491.42
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	36	155	30	221	3,144.83	1	5	0	6	85.38	1	105	0	106	1,508.38	1	0	0	1	14.23	334.00	14.23	4752.82
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	47	34	63	144	38,937.60	13	9	22	44	11,897.60	14	12	22	48	12,979.20	8	9	12	29	7,841.60	265.00	270.40	71656.00
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	58	27	53	138	43,039.44	25	9	21	55	17,153.40	26	12	21	59	18,400.92	20	9	12	41	12,787.08	293.00	311.88	91380.84
109	44122011-FO-L01	FOLDER, L-type, A4	pack	37	25	26	88	15,085.84	11	8	5	24	4,114.32	7	9	5	21	3,600.03	6	5	5	16	2,742.88	149.00	171.43	25543.07
110	44122011-FO-L02	FOLDER, L-type, legal	pack	54	26	226	306	74,431.44	12	8	5	25	6,081.00	8	9	5	22	5,351.28	7	5	5	17	4,135.08	370.00	243.24	89998.80
111	44122027-FO-P01	FOLDER, pressboard	box	20	16	10	46	43,821.44	11	11	8	30	28,579.20	8	13	8	29	27,626.56	8	10	8	26	24,768.64	131.00	952.64	124795.84
112	44122011-FO-T03	FOLDER, with tab, A4	pack	26	21	10	57	15,903.00	11	14	5	30	8,370.00	7	16	5	28	7,812.00	6	14	5	25	6,975.00	140.00	279.00	39060.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	25	20	10	55	17,674.80	12	12	5	29	9,319.44	8	14	5	27	8,676.72	7	12	5	24	7,712.64	135.00	321.36	43383.60
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	14	26	16	56	3,174.08	4	6	1	11	623.48	2	16	1	19	1,076.92	2	6	1	9	510.12	95.00	56.68	5384.60
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	41	20	45	106	4,409.60	21	15	10	46	1,913.60	16	5	10	31	1,289.60	6	5	0	11	457.60	194.00	41.60	8070.40
116	44121716-MA-F01	MARKER, fluorescent	set	98	77	61	236	8,651.76	17	42	13	72	2,639.52	42	47	13	102	3,739.32	12	18	1	31	1,136.46	441.00	36.66	16167.06
117	44121708-MW-B01	MARKER, whiteboard, black	piece	95	154	103	352	4,709.76	53	55	16	124	1,659.12	65	54	16	135	1,806.30	21	44	16	81	1,083.78	692.00	13.38	9258.96
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	98	140	86	324	4,335.12	53	45	16	114	1,525.32	65	45	17	127	1,699.26	21	39	16	76	1,016.88	641.00	13.38	8576.58
119	44121708-MW-B03	MARKER, whiteboard, red	piece	47	73	33	153	2,047.14	20	10	3	33	441.54	19	10	3	32	428.16	8	10	3	21	280.98	239.00	13.38	3197.82
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	179	125	134	438	3,933.24	99	46	30	175	1,571.50	56	46	30	132	1,185.36	39	41	18	98	880.04	843.00	8.98	7570.14
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	153	114	114	381	3,421.38	105	40	59	204	1,831.92	60	40	59	159	1,427.82	43	35	47	125	1,122.50	869.00	8.98	7803.62
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	126	85	66	277	2,487.46	46	16	46	108	969.84	20	17	46	83	745.34	9	16	34	59	529.82	527.00	8.98	4732.46
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	128	77	91	296	2,296.96	22	48	66	136	1,055.36	33	32	71	136	1,055.36	27	48	52	127	985.52	695.00	7.76	5393.20
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	135	67	58	260	3,582.80	33	31	39	103	1,419.34	39	32	34	105	1,446.90	28	26	22	76	1,047.28	544.00	13.78	7496.32
125	44121706-PE-L01	PENCIL, lead, with eraser	box	65	140	107	312	6,486.48	51	87	3	141	2,931.39	25	84	7	116	2,411.64	15	14	3	32	665.28	601.00	20.79	12494.79
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	23	20	25	68	16,305.72	13	10	23	46	11,030.34	13	20	23	56	13,428.24	13	5	23	41	9,831.39	211.00	239.79	50595.69
127	44122101-RU-B01	RUBBER BAND, No. 18	box	15	43	54	112	11,205.60	45	3	17	65	6,503.25	6	7	17	30	3,001.50	4	8	7	19	1,900.95	226.00	100.05	22611.30
128	44121905-SP-F01	STAMP PAD, felt	piece	49	10	9	68	2,376.60	7	2	4	13	454.35	5	6	4	15	524.25	5	2	2	9	314.55	105.00	34.95	3669.75
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	115	71	149	335	4,964.70	99	27	0	126	1,867.32	5	6	0	11	163.02	3	10	0	13	192.66	485.00	14.82	7187.70
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	120	55	93	268	8,959.24	104	22	13	139	4,646.77	13	20	13	46	1,537.78	8	15	13	36	1,203.48	489.00	33.43	16347.27
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	41	6	0	47	21,336.12	0	0	0	0	0.00	3	5	0	8	3,631.68	0	0	0	0	0.00	55.00	453.96	24967.80
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	45	23	15	83	16,821.61	3	5	2	10	2,026.70	4	9	2	15	3,040.05	3	5	0	8	1,621.36	116.00	202.67	23509.72
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	38	35	21	94	14,175.20	5	4	2	11	1,658.80	3	8	2	13	1,960.40	3	1	0	4	603.20	122.00	150.80	18397.60
134	44121618-SS-S01	SCISSORS, symmetrical	pair	117	100	125	342	13,871.52	35	19	25	79	3,204.24	15	19	28	62	2,514.72	0	2	20	22	892.32	505.00	40.56	20482.80
135	44121615-ST-S01	STAPLER, standard type	piece	86	46	54	186	26,114.40	10	9	25	44	6,177.60	17	11	25	53	7,441.20	0	4	20	24	3,369.60	307.00	140.40	43102.80
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	39	15	3	57	52,110.54	0	7	0	7	6,399.54	5	5	0	10	9,142.20	0	2	0	2	1,828.44	76.00	914.22	69480.72
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	53	56	64	173	4,307.70	10	21	28	59	1,469.10	12	17	25	54	1,344.60	2	10	20	32	796.80	318.00	24.90	7918.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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138	44121605-TD-T01	TAPE DISPENSER, table top	piece	29	37	13	79	5,071.80	6	4	2	12	770.40	5	4	2	11	706.20	0	2	0	2	128.40	104.00	64.20	6676.80	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	8	4	3	15	143,020.80	0	0	0	0	0.00	2	1	0	3	28,604.16	0	0	0	0	0.00	18.00	9534.72	171624.96	
140	44101807-CA-C01	CALCULATOR, compact	unit	41	12	7	60	20,811.00	5	0	5	10	3,468.50	2	1	5	8	2,774.80	0	0	0	0	0.00	78.00	346.85	27054.30	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	31	1	0	32	180,544.00	0	1	0	1	5,642.00	1	0	0	1	5,642.00	0	0	0	0	0.00	34.00	5642.00	191828.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	6	4	0	10	92,976.00	0	0	0	0	0.00	2	0	0	2	18,595.20	0	0	0	0	0.00	12.00	9297.60	111571.20	
143	44101603-PS-M01	PAPER SHREDDER	unit	17	6	4	27	153,878.40	0	0	0	0	0.00	5	0	0	5	28,496.00	0	0	0	0	0.00	32.00	5699.20	182374.40	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	30	0	5	35	243,152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35.00	6947.20	243152.00	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	10	0	0	10	9,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	910.00	9100.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	3	0	0	3	15,241.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	5080.40	15241.20	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00	
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	30	30	30,888.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	1029.60	30888.00	
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00	
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	30	30	23,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	780.00	23400.00	
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	66	1	26	93	23,212.80	55	1	1	57	14,227.20	30	1	1	32	7,987.20	35	1	1	37	9,235.20	219.00	249.60	54662.40	
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	35	1	9	45	11,232.00	30	1	1	32	7,987.20	20	1	1	22	5,491.20	25	1	1	27	6,739.20	126.00	249.60	31449.60	
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	35	1	9	45	11,232.00	30	1	1	32	7,987.20	20	1	1	22	5,491.20	25	1	1	27	6,739.20	126.00	249.60	31449.60	
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	35	1	9	45	11,232.00	30	1	1	32	7,987.20	20	1	1	22	5,491.20	25	1	1	27	6,739.20	126.00	249.60	31449.60	
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00	
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00	
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00	
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00	
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	17	17	13,083.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17.00	769.60	13083.20
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	12	12	10,982.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	915.20	10982.40
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	40	0	40	14,643.20	0	40	0	40	14,643.20	0	35	0	35	12,812.80	0	35	0	35	12,812.80	150.00	366.08	54912.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	40	10	50	18,304.00	0	40	0	40	14,643.20	0	35	0	35	12,812.80	0	35	0	35	12,812.80	160.00	366.08	58572.80
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	5	40	45	16,473.60	20	5	30	55	20,134.40	0	5	30	35	12,812.80	0	5	30	35	12,812.80	170.00	366.08	62233.60
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	5	30	35	12,812.80	15	5	30	50	18,304.00	0	5	30	35	12,812.80	0	5	30	35	12,812.80	155.00	366.08	56742.40
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	20	20	5,137.60	0	0	20	20	5,137.60	0	0	20	20	5,137.60	0	0	20	20	5,137.60	80.00	256.88	20550.40
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	12	196	21	229	92,882.40	17	166	21	204	82,742.40	7	21	21	49	19,874.40	1	21	21	43	17,440.80	525.00	405.60	212940.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	18	196	1	215	87,204.00	28	166	1	195	79,092.00	7	21	1	29	11,762.40	1	21	1	23	9,328.80	462.00	405.60	187387.20
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	20.00	1212.64	24252.80
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	20.00	1212.64	24252.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	0	5	0	5	6,063.20	20.00	1212.64	24252.80
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	5	0	5	8,221.20	0	5	0	5	8,221.20	0	5	0	5	8,221.20	0	5	0	5	8,221.20	20.00	1644.24	32884.80
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	5	10	5	20	68,640.00	5	10	5	20	68,640.00	5	10	5	20	68,640.00	5	10	5	20	68,640.00	80.00	3432.00	274560.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	1	0	0	1	2,916.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2916.16	2916.16
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	5	5	5	15	45,661.20	5	5	5	15	45,661.20	5	5	5	15	45,661.20	5	5	5	15	45,661.20	60.00	3044.08	182644.80
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	10	0	10	90,043.20	0	10	0	10	90,043.20	0	10	0	10	90,043.20	0	10	0	10	90,043.20	40.00	9004.32	360172.80
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	1	0	0	1	7,321.14	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	7321.14	7321.14	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	1	0	0	1	4,066.40	1	0	0	1	4,066.40	1	0	0	1	4,066.40	1	0	0	1	4,066.40	4.00	4066.40	16265.60	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	2	0	2	12,740.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6370.00	12740.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	1	0	0	1	13,399.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13399.36	13399.36	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	3	3	1	7	165,365.20	0	0	0	0	0.00	2	0	0	2	47,247.20	0	0	0	0	0.00	9.00	23623.60	212612.40	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	0	5	9	157,248.00	0	0	0	0	0.00	2	0	0	2	34,944.00	0	0	0	0	0.00	11.00	17472.00	192192.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	6	9	15	30	8,545.20	5	0	5	10	2,848.40	0	0	5	5	1,424.20	0	1	5	6	1,709.04	51.00	284.84	14526.84	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	8	0	100	108	4,018.68	1	0	0	1	37.21	1	0	0	1	37.21	0	0	0	0	0.00	110.00	37.21	4093.10	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	71	5	36	112	128,128.00	31	2	3	36	41,184.00	5	2	3	10	11,440.00	0	0	3	3	3,432.00	161.00	1144.00	184184.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	36	6	3	45	252,596.25	31	0	3	34	190,850.50	5	0	3	8	44,906.00	0	0	3	3	16,839.75	90.00	5613.25	505192.50	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	6	5	6	17	109,065.88	0	0	0	0	0.00	3	0	0	3	19,246.92	0	0	0	0	0.00	20.00	6415.64	128312.80	
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	5	50	50	105	31,886.40	50	50	0	100	30,368.00	5	0	0	5	1,518.40	0	0	0	0	0.00	210.00	303.68	63772.80	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	4	0	0	4	1,206.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	301.60	1206.40	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	18	15	20	53	65,482.56	12	12	12	36	44,478.72	12	12	12	36	44,478.72	12	12	12	36	44,478.72	161.00	1235.52	198918.72	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	2	4	0	6	6,533.28	0	0	0	0	0.00	1	0	0	1	1,088.88	0	0	0	0	0.00	7.00	1088.88	7622.16	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	37	28	20	85	3,148.40	15	33	15	63	2,333.52	15	18	15	48	1,777.92	15	18	5	38	1,407.52	234.00	37.04	8667.36	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	37	68	25	130	4,993.30	15	23	15	53	2,035.73	5	28	15	48	1,843.68	15	18	5	38	1,459.58	269.00	38.41	10332.29	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	27	36	108	171	747.27	10	10	15	35	152.95	15	12	15	42	183.54	10	5	5	20	87.40	268.00	4.37	1171.16	
301	60121524-SP-G01	SIGN PEN, black	piece	324	180	344	848	17,180.48	303	136	156	595	12,054.70	148	136	156	440	8,914.40	133	99	106	338	6,847.88	2,221.00	20.26	44997.46	
302	60121524-SP-G02	SIGN PEN, blue	piece	550	326	365	1241	25,142.66	419	248	196	863	17,484.38	198	216	220	634	12,844.84	173	171	146	490	9,927.40	3,228.00	20.26	65399.28	
303	60121524-SP-G03	SIGN PEN, red	piece	123	167	141	431	8,732.06	118	123	106	347	7,030.22	73	103	106	282	5,713.32	68	93	86	247	5,004.22	1,307.00	20.26	26479.82	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	9	45	17	71	10,993.64	8	43	6	57	8,825.88	9	46	7	62	9,600.08	8	1	6	15	2,322.60	205.00	154.84	31742.20	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
11	45121504-DS-C01	DSLR Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
12	45121516-VH-C01	HD Video Camera				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
13	45121506-VC-C01	Video Conference Equipment				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
14	39112102-LB-B01	LED bulb				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
16	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
17	43212105-PP-001	Portable Printer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
18	43211509-AT-001	Android Tablet				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
19	43222610-HS-001	Hub/Switches				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
20	43222609-NR-001	Network Routers				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
21	43222640-WA-P01	Wireless Access Point				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
22	43211711-SF-001	Scanner, Flatbed				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
26	43191501-MP-001	Mobile Phone				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
29	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
32	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
34	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

A. TOTAL		P	96,833,386.94
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	9,683,338.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	106,516,725.63
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

WILHELMINA PEARL C. GULIMAN
Property/Supply Officer

LINA F. ZULUETA
Accountant / Budget Officer

EDUARDO B GONGONA
Head of Office/Agency

Date Prepared: August 26, 2021