

GMMS

Gender Mainstreaming Monitoring System



Developed by the:

Philippine Commission on Women

With funding support from:



Agencia Española de
Cooperación Internacional para
el Desarrollo

About the GMMS

The GMMS is the system for managing the GAD profiles, GAD plan and accomplishment report of the agencies, GOCCs and SUCs and for generating related reports.

The system is also intended to be a tool for the technical officers of PCW in the provision of technical assistance to agencies, GOCCs and SUCs.



Objectives of the GMMS

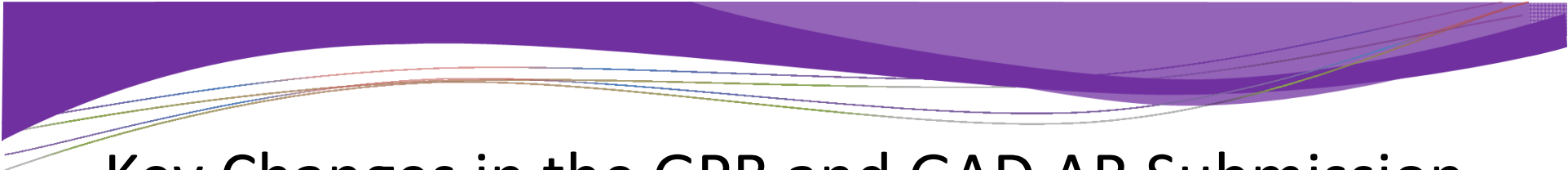
- Profile each agency, GOCC and SUC which includes among others the organizations vision, mission, description, information available on GAD, including statistics, issuances related to GAD, etc;
- Manage the GAD Plan/ AR submission of each agency, GOCC and SUC and its constituent organization, i.e. bureau, regional offices, campus, etc.



Objectives of the GMMS

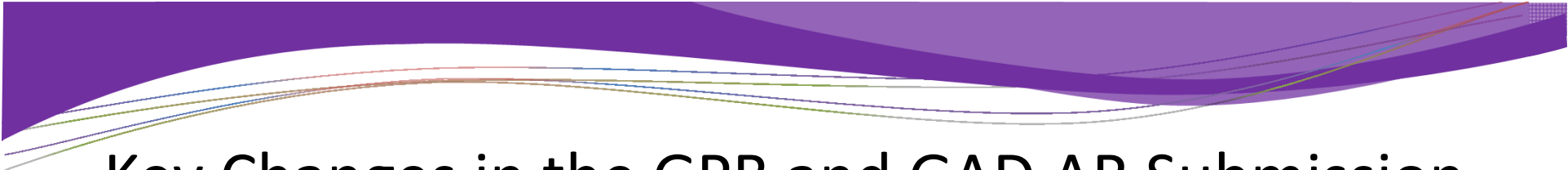
- Monitor the progress of the agencies, GOCCs and SUCs in gender mainstreaming ;
- Monitor government compliance to the Magna Carta of Women, CEDAW, BPfA, etc;
- Generate related reports.





Key Changes in the GPB and GAD AR Submission vis-à-vis GMMS Implementation

- **GPB and GAD AR submission will be through the GMMS** as well as the review and endorsement between PCW and the agency and also with its constituency. Each agency and its bureaus, attached agencies and regional offices will be given an account in the system to encode its GPBs and GAD ARs.
- The encoding of GPBs and GAD ARs is initiated by a user designated as the GMMS Focal Person (GMMS FP) in each organization. The **GMMS FP** is responsible for ensuring that the plan and report submitted through the GMMS is the official submission.



Key Changes in the GPB and GAD AR Submission vis-à-vis GMMS Implementation

- The system will generate the GPB and GAD AR template. **Computation of the 5%** allocation or utilization will be done by the system based on the budget indicated in the activities in the plan. Endorsed GPBs and GAD ARs will have a corresponding **barcode** which serves as authentication that the document has already been reviewed and endorsed by PCW.
- All submissions and transactions through the GMMS will be considered **official**.



Basic Requirements

- Assign a GMMS Focal Person (GMMS FP) from your organization. If possible, an organization should also have an alternate GMMS FP.
- Determine your organizations **submission pattern** and from there determine the **GMMS use case** appropriate for your submission pattern.
- Organizations will need to also assign and register other users depending on their structure and role in the GPB and GAD AR review process.

Types of Users

- **GMMS Focal Person (GMMS FP).** This user is responsible for the following:
 1. maintaining the agency profile;
 2. encoding and submitting the GPB and GAD AR of his or her agency;
 3. assigning reviewers and approvers for their organization (if parent organization);
 4. accomplishing the GMEF questionnaire for his/her office.
- **Reviewer.** This role has the responsibility of reviewing the GPB and GAD AR of agency/LGU assigned to him/her.
- **Endorser.** This role is responsible for endorsing the GPB and GAD AR of the agency/LGU assigned to him or her.



Types of Users

Organization	Required GMMS Users
<ul style="list-style-type: none">• Line agency with bureaus, attached agencies or regional offices• Attached agency or bureau with regional offices• Regional office of CHED	<ul style="list-style-type: none">• At least one GMMS Focal Person• At least one Reviewer• At least one Endorser• Optional: Encoders
<ul style="list-style-type: none">• Agency, bureau, GOCC, SUC, without sub units.• Regional office with district or provincial offices;	<ul style="list-style-type: none">• At least one GMMS Focal Person• Optional: Encoders



Basic Requirements

- The organization must register their GMMS FP and other system users using the form for registering system users signed by the head of their organization and the GAD TWG Chairperson.
- The GMMS FP and the encoders must familiarize themselves with the GMMS; all agencies, GOCCs, SUCs, etc. will be provided with references on how to use the GMMS; PCW will also provide orientations upon request.
- Full automation of the GPB and AR submission through the GMMS is expected by 2015 to 2016.

NGA

GMMS

DBM

1 GAD TWG encodes GPB and AR in the GMMS and submits for review and endorsement

1

No approval.
GFP revises GPB

2 GPB and GAD AR goes through review and endorsement

2

3 GFP prints endorsed GPB with GMMS control number and obtains approval from head of organization

4 GFP submits hard copy to DBM

4 GMMS sends notification to DBM and soft copy

4

Submission Patterns

- **Pattern 1: Compile and Submit**

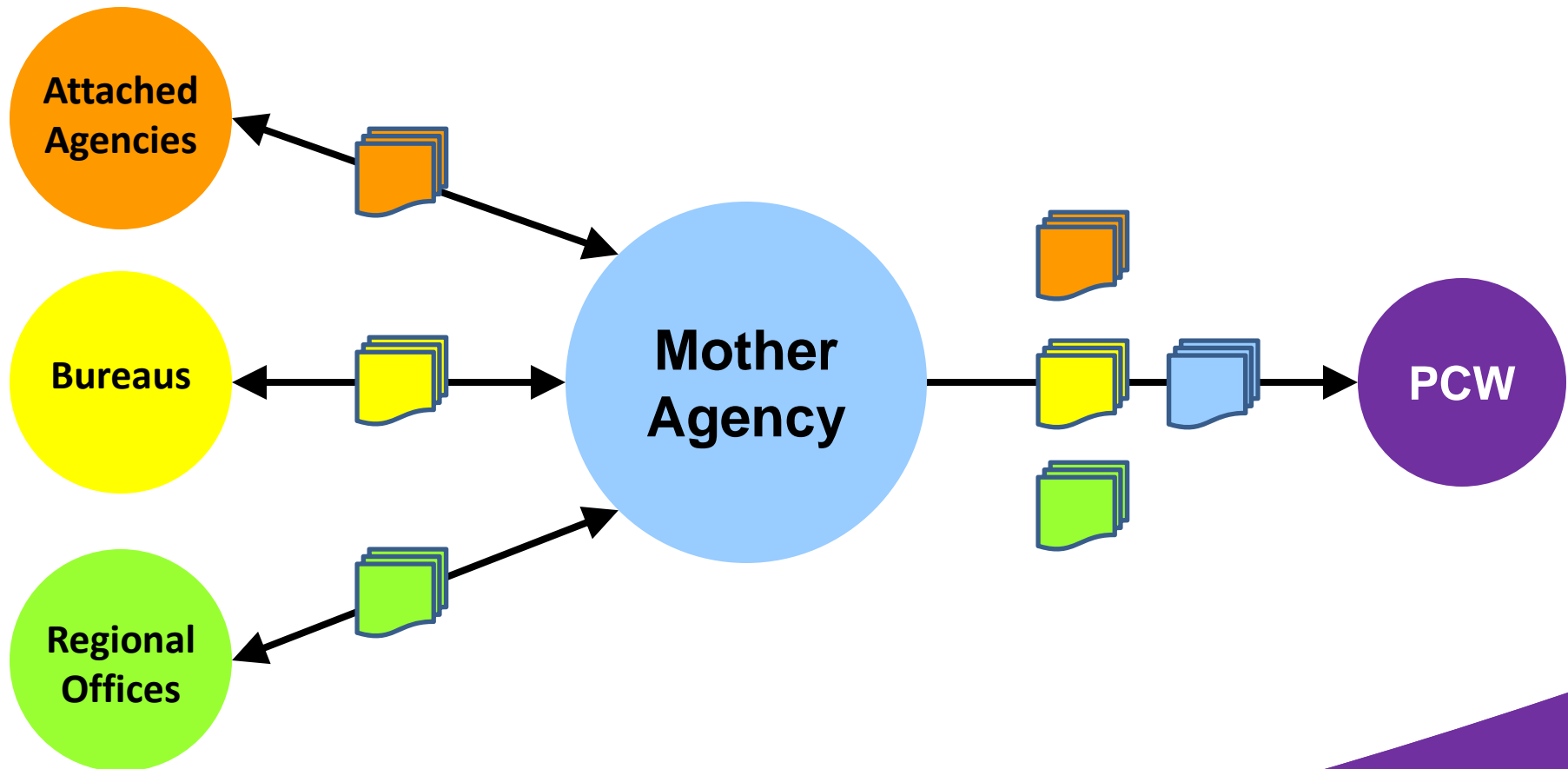
In this type of submission, the mother agency gathers and reviews the submissions of its bureaus, attached agencies and regional offices and compiles it and forwards it to the PCW along with its GAD Plan and AR.

- **Pattern 2: Consolidate and Submit**

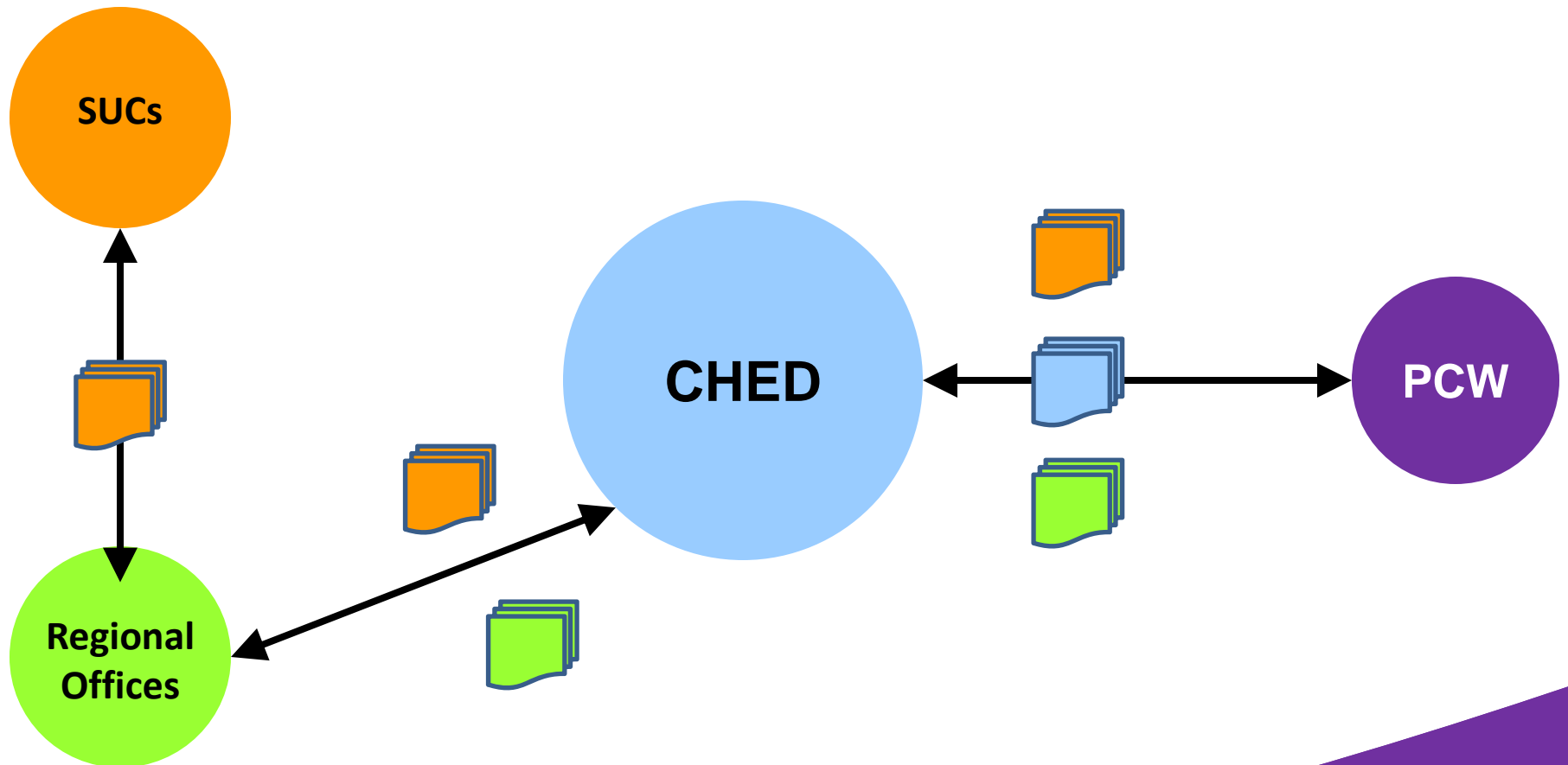
In this type of submission, the mother agency prepares a consolidated GAD Plan and AR based on the submission of its bureaus or its regional offices or both. The consolidated GP and AR, along with the GP and AR of its attached agencies is submitted to PCW.



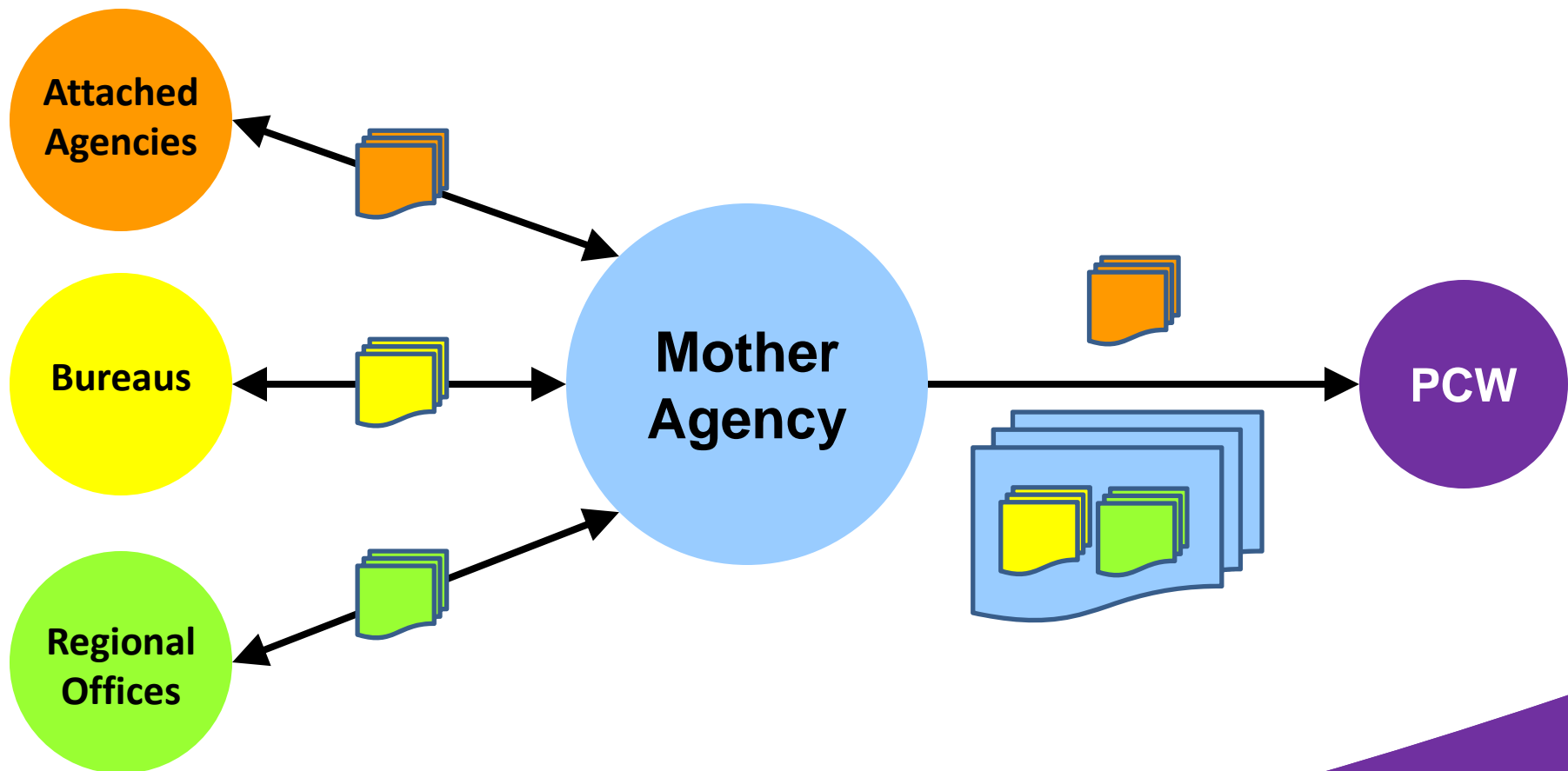
Pattern 1: Compile and Submit



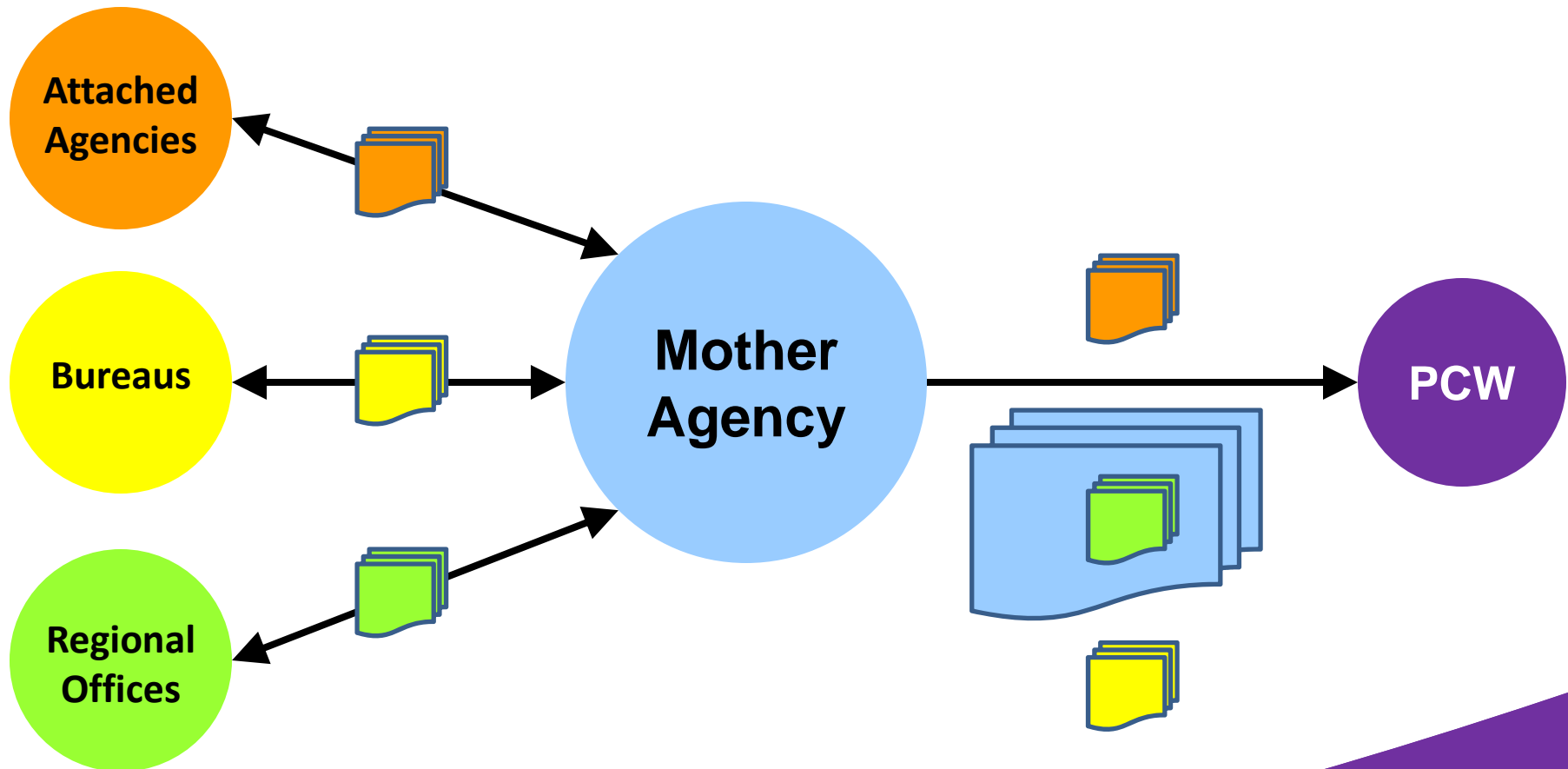
Pattern 1: Compile and Submit



Pattern 2: Consolidate and Submit



Pattern 2: Consolidate and Submit



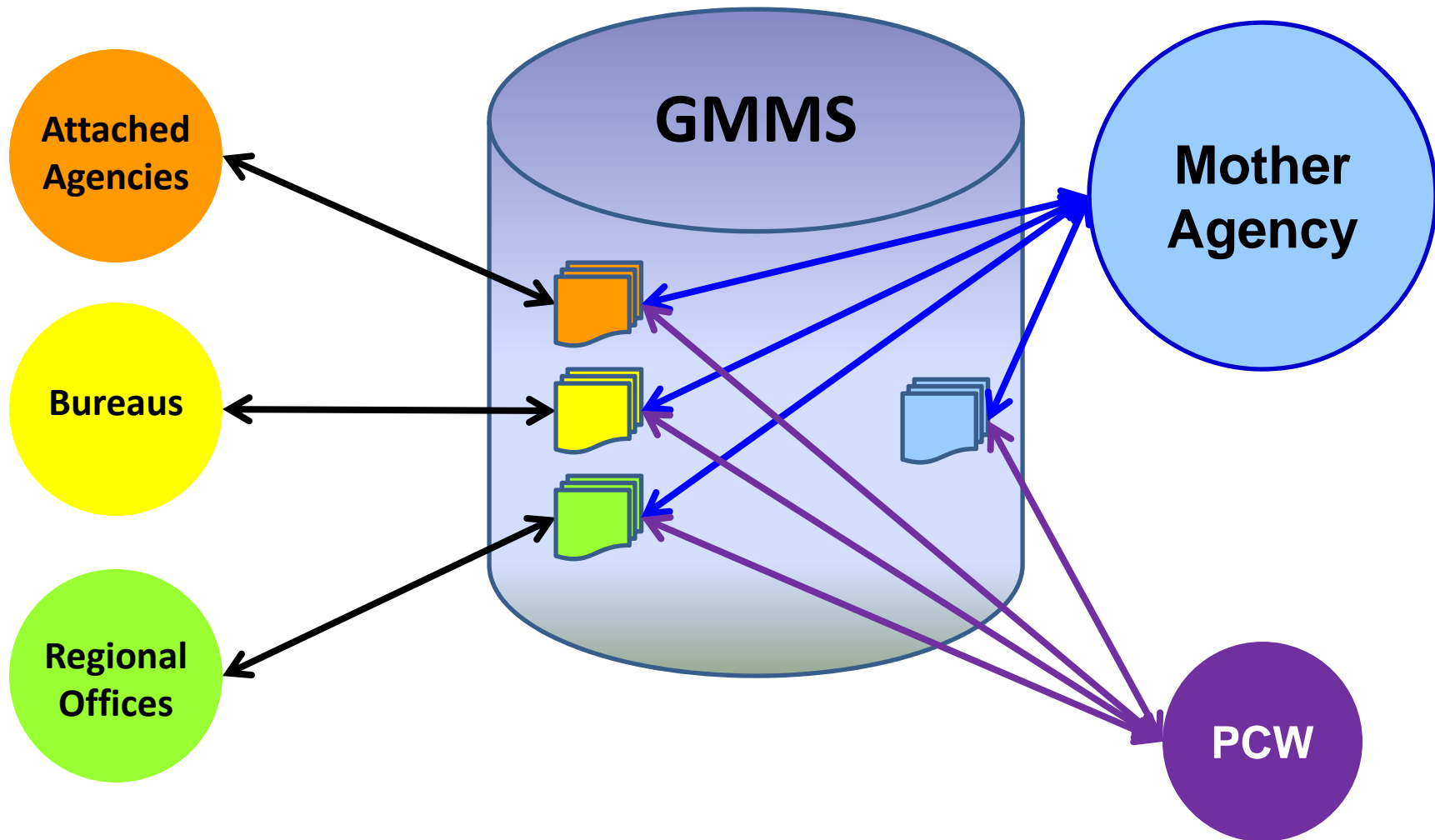
GMMS Use Cases

- **Use Case A: Encode and Submit**

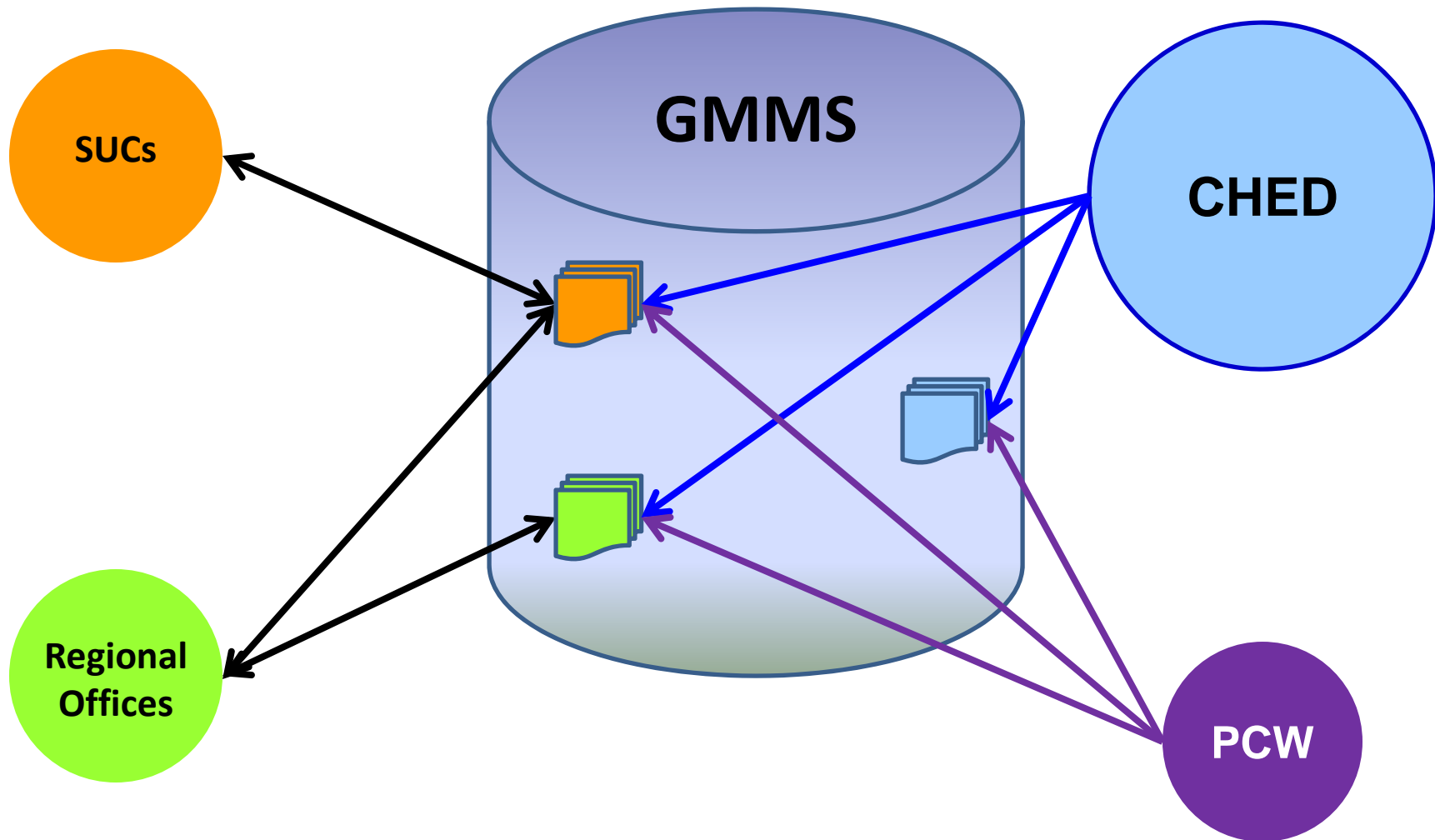
- Each line agency and its bureaus, attached agencies and regional offices is given an account in the system to encode its GAD Plans and Accomplishment Reports. The review and approval process between the mother agency and its constituency is done using the system.
- Used for **Submission Pattern 1**.
- Recommended for agencies whose constituencies prepare its own GAD Plans and ARs and does not require consolidation.



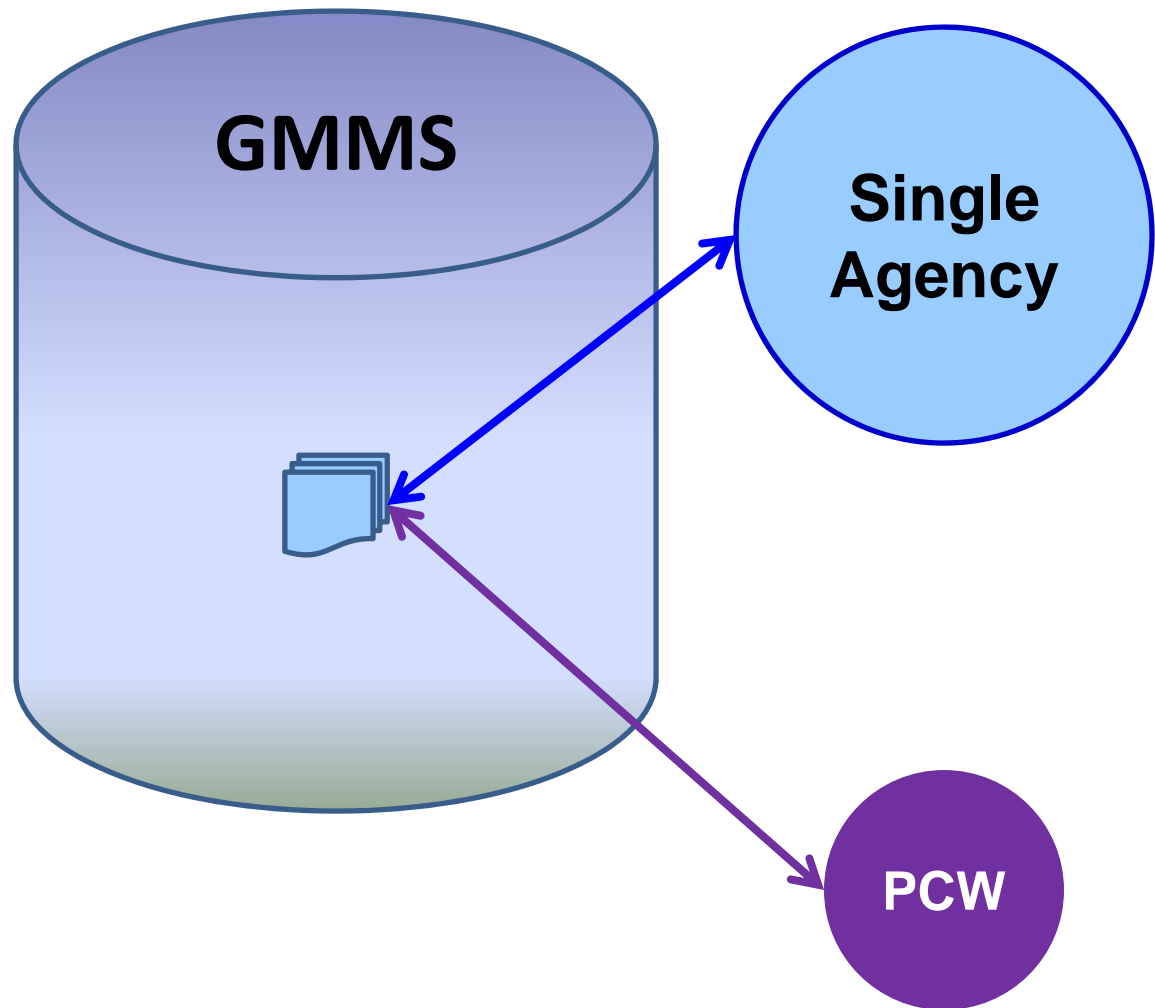
Use Case A: Encode and Submit



Example: GMMS Submission Flow for SUCs



Example: Direct Encoding by a Single Agency

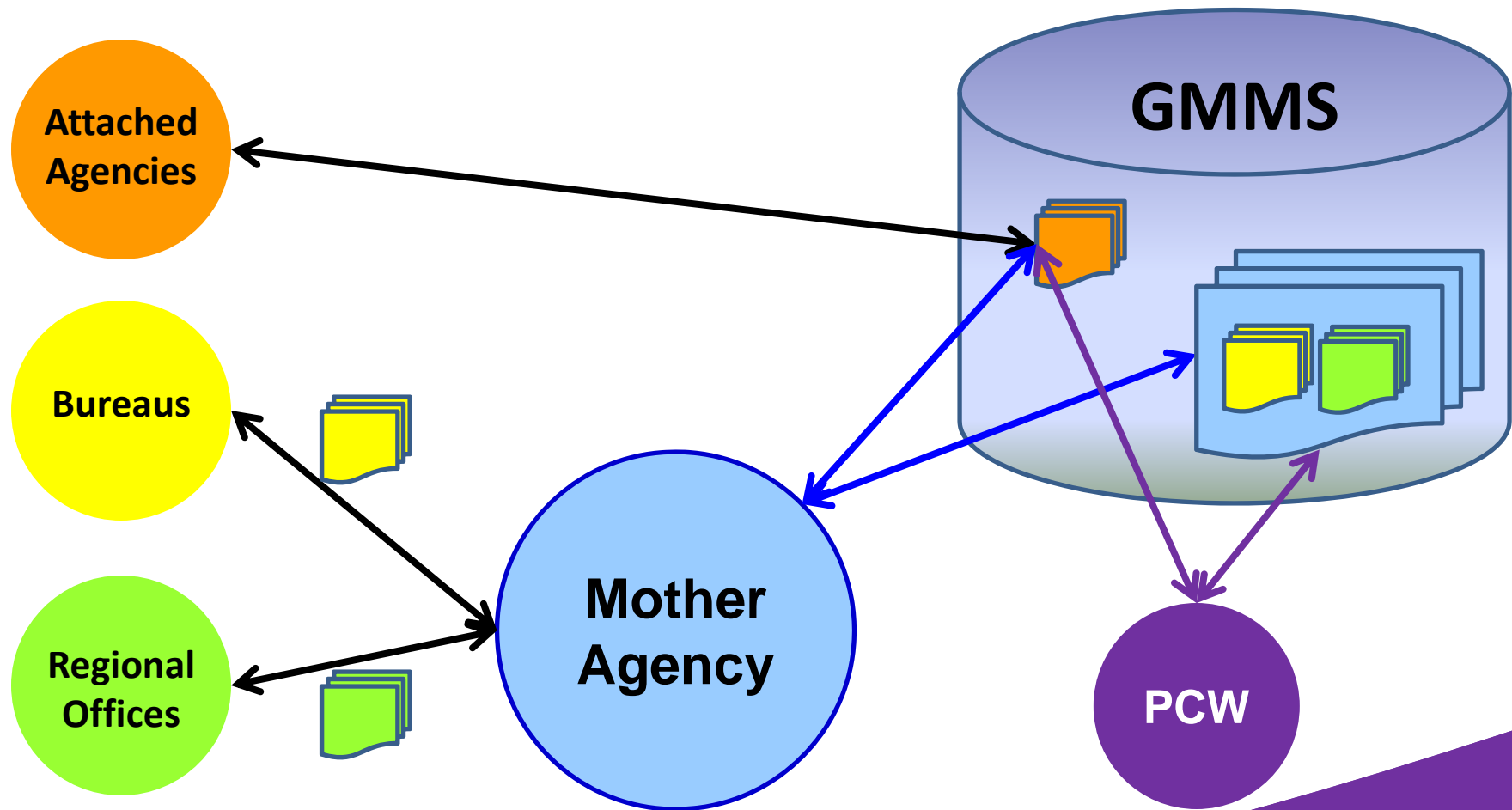


GMMS Use Cases

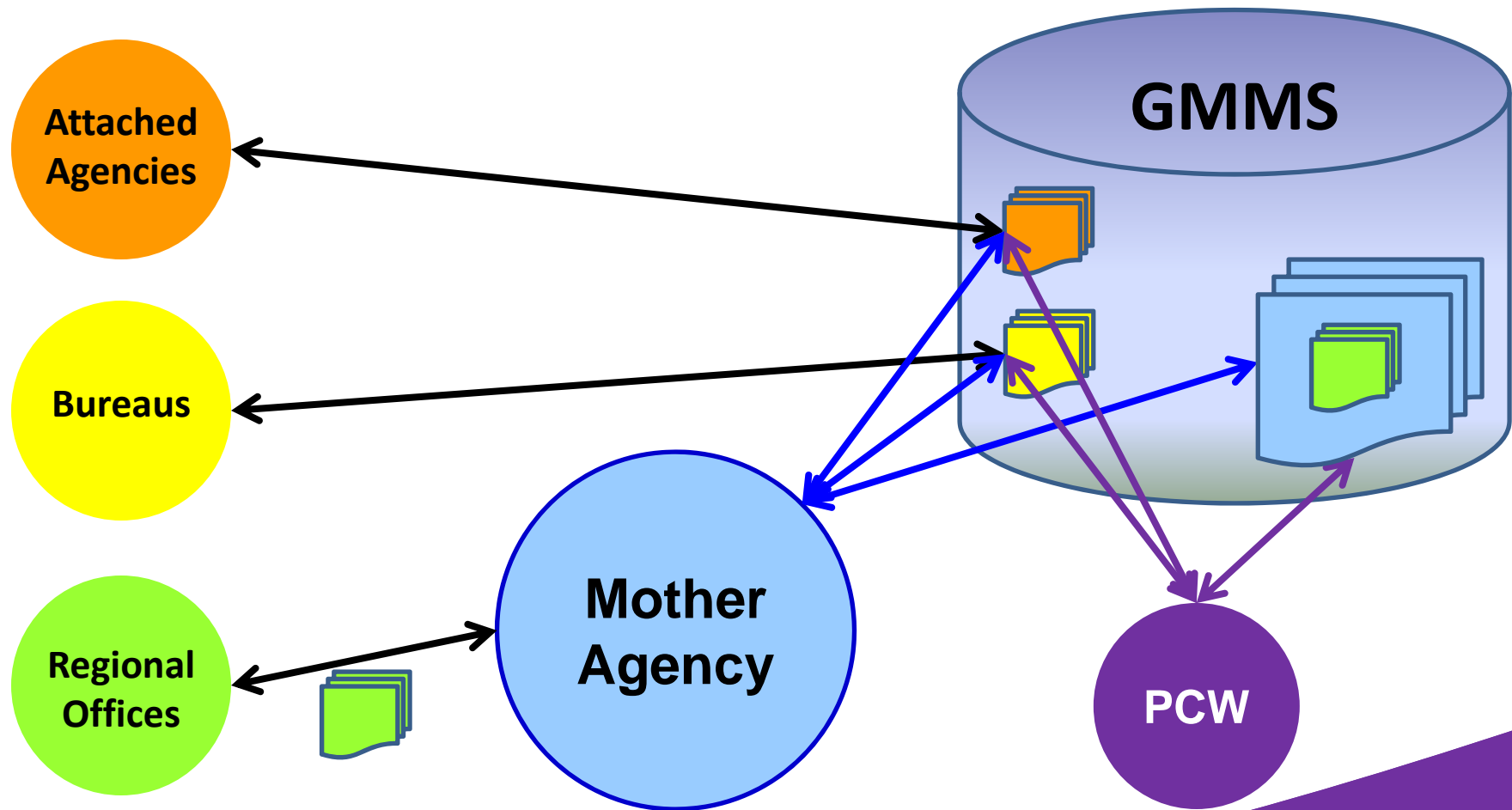
- **Use Case B: Consolidate then Encode**
 - In this use case, the mother agency is responsible for encoding the GAD Plans and ARs of one or more of its constituencies, whether in the form of a consolidated master plan or individually encoding the submitted plans.
 - Can be used for Submission Pattern 1 if the constituent organizations do not have the resources to directly encode in the system, i.e. no internet. Used for **Submission Pattern 2**.



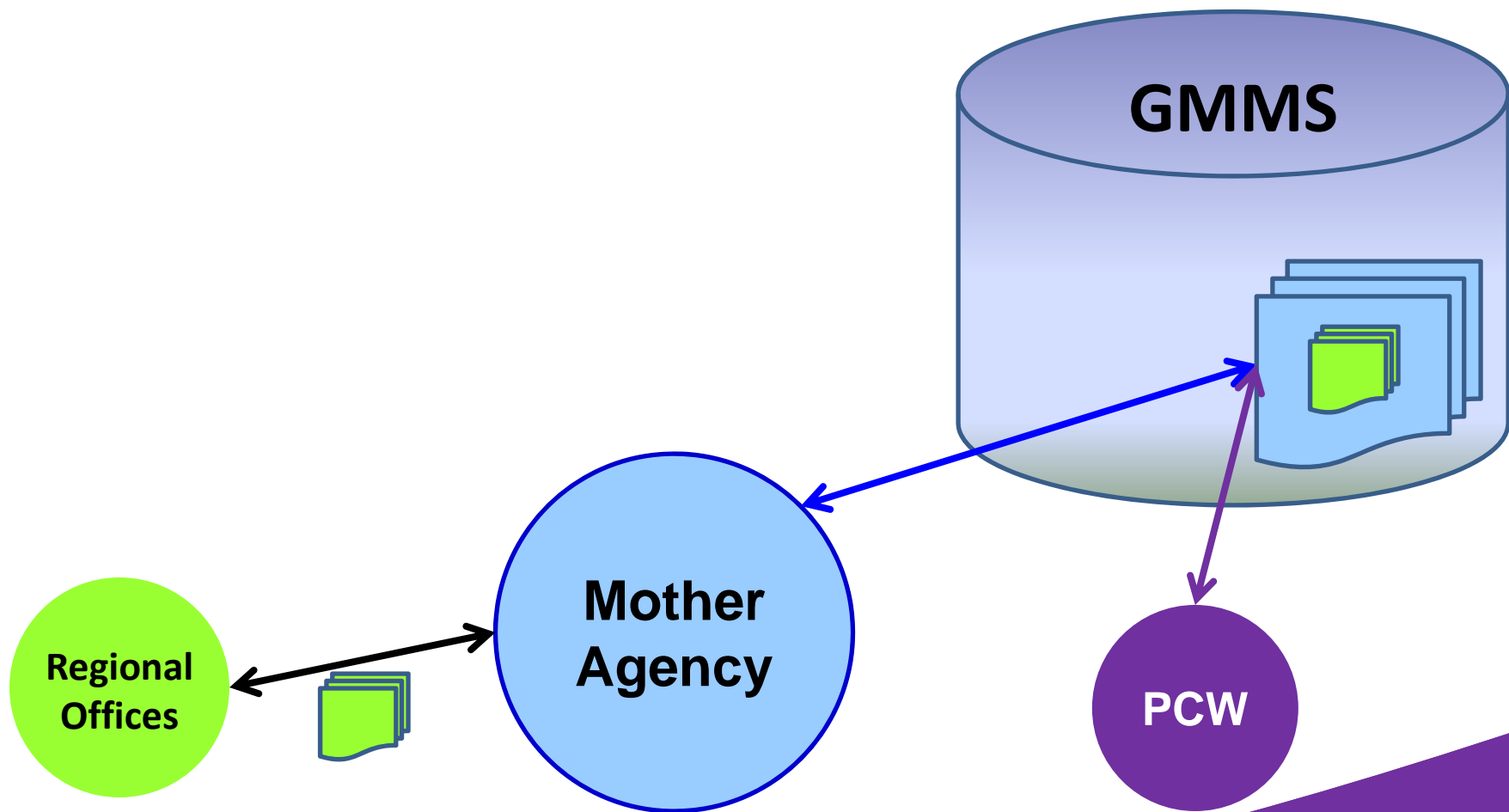
Use Case B: Consolidate then Encode



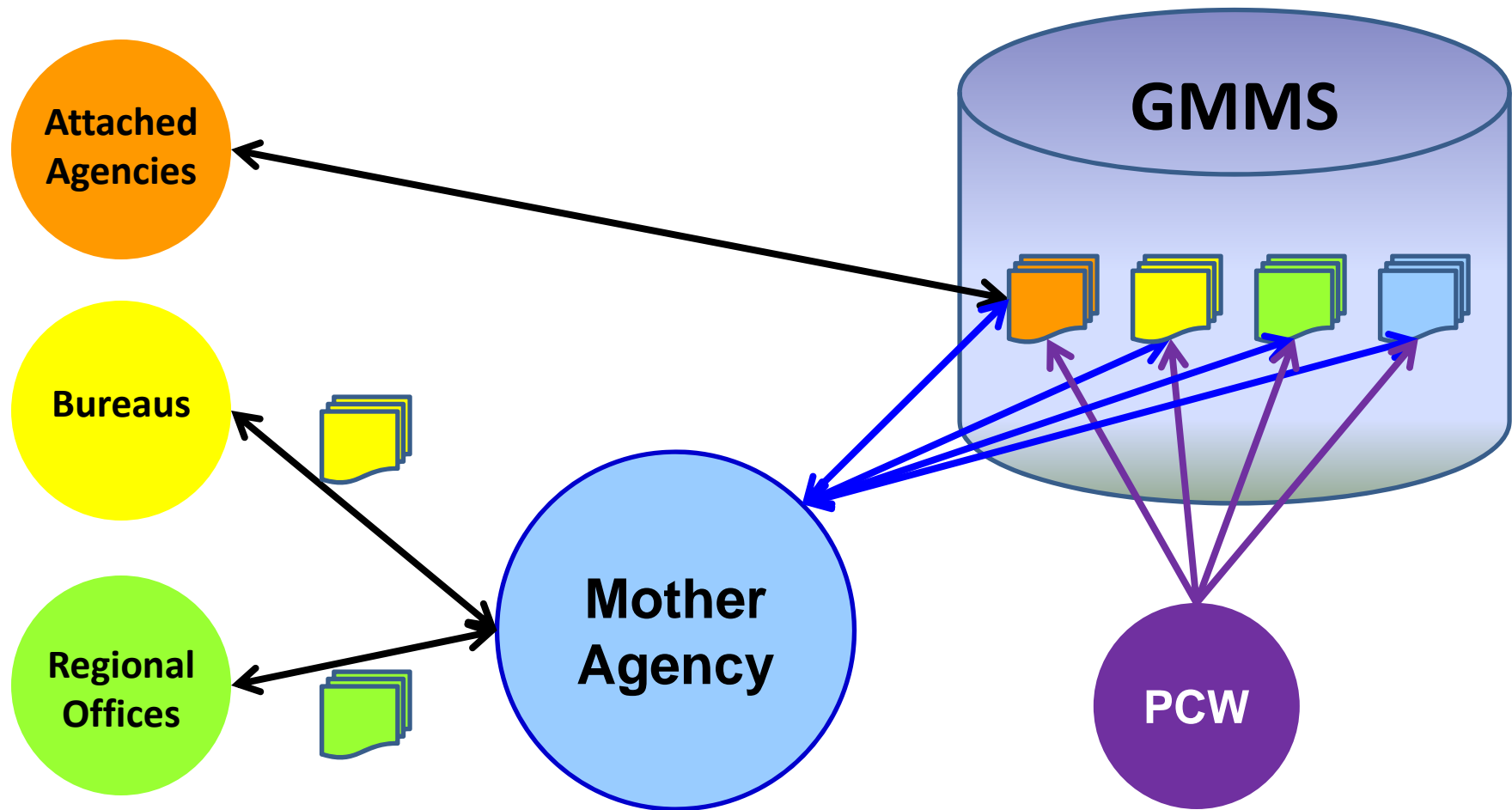
Use Case B: Consolidate then Encode



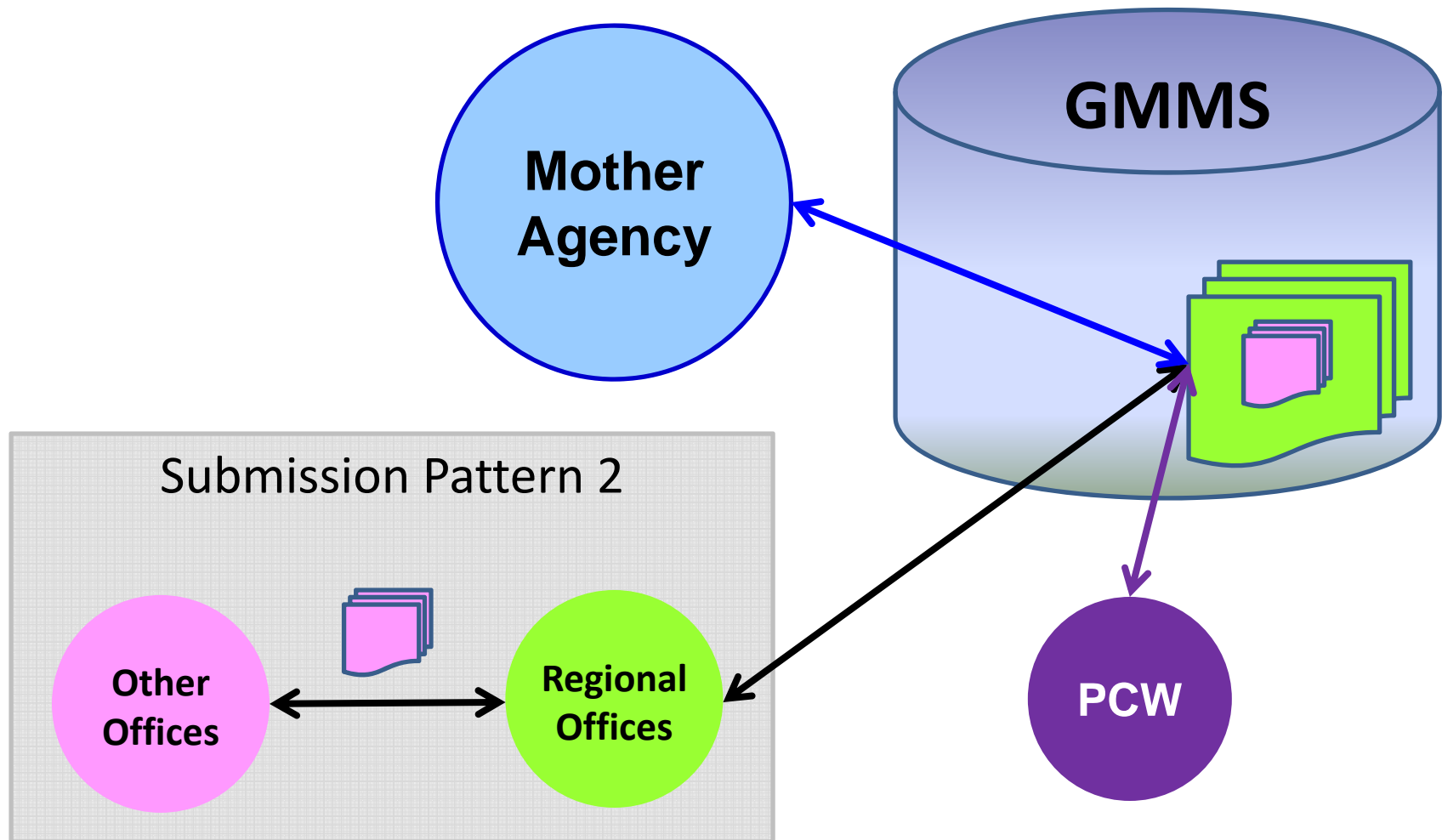
Use Case B: Consolidate then Encode



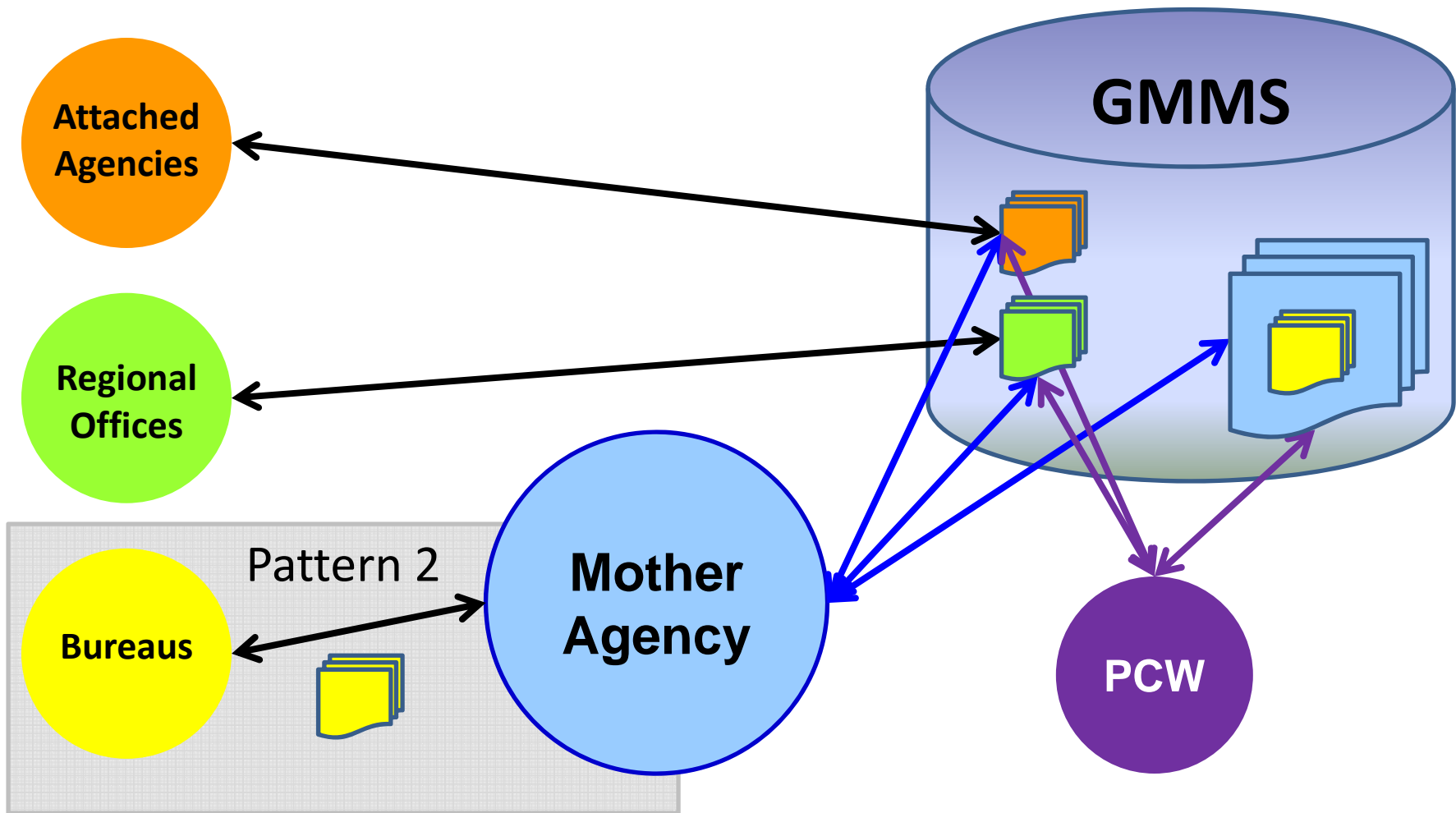
Example: For constituents without connection



Use Case B: Consolidate then Encode



Use Case B: Consolidate then Encode



Timetable for GMMS 2014

	Activity	While that is happening
September	Start of GAD Planning for 2016	Agencies, GOCCs and SUCs will register their GMMS FP and other users.
October to December	Orientations of NGAs, GOCCs and SUCs	Sending of GMMS instructional CDs.
November	GMMS open for encoding	Agencies, GOCCs and SUCs will use the system for submitting their plans and accomplishment reports

Timetable for GMMS 2015

	Activity	While that is happening
Up to March	<p>GAD Planning and Budgeting Process</p> <p>Monitoring and troubleshooting of GMMS usage.</p>	<p>Agencies, GOCCs and SUCs will use the system for submitting their plans and accomplishment reports</p> <p>Agencies, GOCCs and SUCs are encouraged to reflect GMMS training in their GPBs</p>

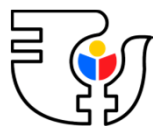


Orientation Schedules

- Orientations will be held in PCW every Thursday and Friday starting 16 October up to 28 November 2014. October 30-31 will be reserved for single agencies.
- Orientations will be in batches of 25; Agencies are encouraged to have their orientation with their bureaus, attached agencies and, if possible, regional offices.
- Agencies with large groups may opt to have their orientation held in their office.
- For the orientations, participants are required to bring a laptop.
- Confirmations and schedules will be posted in the PCW website.



Thank You! 😊



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