

## Process Flow for the Issuance of Export Commodity Clearance for Fish and Fishery/Aquatic Products

RESPONSIBILITY	ACTIVITIES	INTERFACES
Receiving Personnel	<pre> graph TD     A[Application] --&gt; B[Complete]     A --&gt; C[Incomplete]     C --&gt; A         </pre>	1. ECC Application Form (FIQD-FCS-FN-007) 2. Documentary requirements: (Proforma invoice, Local Transport Permit (LTP), Certificate of Taxonomic Identification*, Pre-shipment Inspection Report <i>(for chilled/frozen fish and fishery/aquatic products)</i> , Health Certificate, Export Declaration, Auxiliary Invoice) <i>*if necessary or as required by the importing country</i>
Reviewer	<pre> graph TD     A[Desk Review] --&gt; B[Approve]     A --&gt; C[Disapprove]     C --&gt; D[Inform client on status of application]         </pre>	1. ECC Application Form 2. Documentary requirements: (Proforma invoice, Local Transport Permit (LTP), Certificate of Taxonomic Identification*, Pre-shipment Inspection Report <i>(for chilled/frozen fish and fishery/aquatic products)</i> , Health Certificate, Export Declaration, Auxiliary Invoice) <i>*if necessary or as required by the importing country</i>
Reviewer	<pre> graph TD     A[Issuance of Order of Payment]         </pre>	Order of Payment
BFAR recognized payment institutions	<pre> graph TD     A[Payment]         </pre>	Official Receipt
Processor	<pre> graph TD     A[Encoding and Review]         </pre>	1. ECC Application Form (FIQD-FCS-FN-007) 2. Documentary requirements
Certifying Officer	<pre> graph TD     A[Approval and Signing]         </pre>	Export Commodity Clearance (ECC)

<p>Releasing Officer, Document Controller Officer</p>	<p>Recording, Releasing, and Filing</p>	<ol style="list-style-type: none"><li>1. ECC</li><li>2. Export Commodity Clearance Logbook (FIQD-FCS-LB-007- Export Commodity Clearance Logbook for Live Food and Tropical Fish, Shellcraft, Dried Fishery/Aquatic Products; FIQD-FCS-LB-008a- Export Commodity Clearance Logbook for Fresh, Chilled, Frozen Fish and Fishery/Aquatic Products; FIQD-FCS-LB-008b- Export Commodity Clearance Logbook Gratuitous Permit)</li><li>3. ECC File Copy</li></ol>
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