

ANNOUNCEMENT

SUMMER YOUTH INTERNSHIP PROGRAM

FOR CY 2011

In compliance to the memorandum dated February 11, 2011 of *Secretary Proceso J. Alcala* of Department of Agriculture, to implement the **Summer Youth Internship Program**, we are inviting applicants to this program provided they meet the following:

1. **Applicants must come from families with no relation, either by consanguinity or affinity to:**

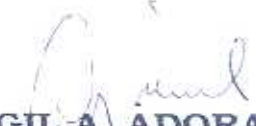
a.)the head of office/agency and

b.)any officials/employees within the department, including bureaus, attached agencies/corporations

to give opportunity/priority to students and out - of - school youth applicants.

2. Application is open to all students (College/Vocational/High School) and out-of-school youth ages 15-25 years.
3. No participants to the program shall be recruited/accepted more than once.
4. Ten (10) students/out-of-school youth applicants shall be accepted to the program and additional five (5) participants shall be allotted for young persons with disabilities who are able to perform ordinary office work such as typing, encoding, sorting, machine reproduction, etc.
5. Applicants shall undergo written examinations to be conducted by the Personnel Section and the top Ten (10) successful examinees shall be accepted to the program.
For applicants with Disabilities, the first five (5) applicants shall be automatically accepted to the Summer Internship Program.
6. Participants shall be fully utilized by the implementing agency and shall not be allowed to be detailed to any office outside of the mother agency.

Deadline for the submission of application to the BFAR Personnel Section is on or before March 18, 2011, examination is on March 22 and 23, 2011 respectively to be conducted in the BFAR Conference Room, 3/f PCA Bldg., Elliptical Road, Diliman, Quezon City


GIL A. ADORA
Officer - in - Charge



*As. H. Buzon
 proposed action
 please
 3/3/2011*

February 11, 2011

MEMORANDUM

TO : Service/Bureau Directors/Regional Directors
 Heads of Attached Agencies/Corporations

FROM : The Office of the Secretary

SUBJECT : ACCOMMODATION OF STUDENTS AND DISABLED YOUTH APPLICANTS
 TO THE SUMMER YOUTH INTERNSHIP PROGRAM

In line with the President's Summer Internship Program as embodied in a memorandum dated March 20, 2001 from the Office of the President and as part of our commitment to the National Council for the Welfare of Disabled Persons (NCWDP) as member of the Governing Board, you are hereby directed to accommodate ten (10) young students and five (5) disabled youth applicants to this program.

Attached herewith for your information and guidance are copies of the GIP guidelines.

Compliance hereto is enjoined.

[Signature]
PROCESO J. ALCALA
 Secretary

DEPARTMENT OF AGRICULTURE
 In replying pls cite this code
 For Signature: S-02-11-0369
 Received 02/23/2011 01:31 PM

OFFICE OF THE DIRECTOR

[Signature]
 3/4/11
 4/31/11





February 11, 2011

DEPARTMENT ORDER

No.: 01
 Series of 2011



Ms. M. Banzon
for reference

**SUBJECT: GUIDELINES ON THE IMPLEMENTATION OF THE
 SUMMER YOUTH INTERNSHIP PROGRAM FOR CY 2011**

In line with the Presidential Directive on the implementation of the Summer Internship Program as embodied in the Memorandum dated March 20, 2001 from the Office of the President and as part of our commitment to the National Council for the Welfare of Disabled Persons (NCWDP) as member of the Governing board, the following policy guidelines are hereby adopted in the implementation of the Summer Internship Program:

A. PROCESSING OF APPLICATION

1. Applicants must come from families with no relation, either by consanguinity or affinity to the head of office/agency and to any officials/employees within the department, including bureaus, attached agencies/corporations to give opportunity/priority to students and out-of-school youth applicants.
2. Application is open to all students (College/Vocational/High School) and out-of-school youth ages 15-25 years.
3. No participants to the program shall be recruited/accepted more than once.
4. Ten (10) students/out-of-school youth applicants shall be accepted to the program and additional five (5) participants shall be allotted for young persons with disabilities who are able to perform ordinary office work such as typing, encoding, sorting, machine reproduction, etc.
5. Applicants shall undergo written examinations to be conducted by the Personnel Division and the top ten (10) successful examinees shall be accepted to the program.
 For applicants with disabilities, the first five (5) applicants shall be automatically accepted to the Summer Internship Program.
6. Participants shall be fully utilized by the implementing agency and shall not be allowed to be detailed to any office outside of the mother agency.

B. SCHEDULE OF ACTIVITIES

1. Applications for the SUMMER INTERNSHIP PROGRAM shall be available on **March 17-18, 2011**.
2. Examination of the applicants will be held on **March 23, 2011** and successful examinees will be notified by Personnel Division.

C. FUNDS

SUMMER INTERNSHIP PROGRAM participants shall be given 100% of the Government minimum salary wage and shall be charged against the savings of the participating agency.

OFFICE OF THE DIRECTOR
 This order shall take effect immediately.

All orders and/or memoranda inconsistent herewith are deemed revoked.

[Handwritten notes and stamps]
 RECEIVED
 2/20/11
 492/ym

[Signature]
PROCESO J. ALCALA
 Secretary