



Republic of the Philippines  
 Department of Agriculture  
 Bureau of Fisheries and Aquatic Resources  
**BIDS AND AWARDS COMMITTEE OFFICE**  
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 Tel. No.: +02. 332. 4661 website: [www.bfar.da.gov.ph](http://www.bfar.da.gov.ph) /e-mail: [bfarbac2013sec@gmail.com](mailto:bfarbac2013sec@gmail.com)

**SUPPLEMENTAL BID BULLETIN 02**  
 18 March 2021

**SUBJECT : Bid Reference 2021-03 entitled “PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE /DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR BFAR CENTRAL OFFICE AND NATIONAL CENTERS FOR FY 2021 (from April to December 2021)”**

This Supplemental Bid Bulletin no. 1 is issued to all participating bidders to clarify, amend and/or modify certain provisions and requirements set forth under the above-entitled procurement project based on the result of the Pre-bid Conference conducted on 08 March 2021, via videoconferencing, to wit:

**Section I – (Invitation to Bid)**

FROM	TO
<p><b><u>Page 6</u></b></p> <p>“PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE /DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR BFAR CENTRAL OFFICE AND NATIONAL CENTERS FOR FY 2021”</p> <p>TWENTY THREE MILLION TWO HUNDRED FORTY FIVE THOUSAND SIX HUNDRED SIXTY TWO PESOS ONLY (PHP 23,245,662.00)</p>	<p><b><u>Page 6</u></b></p> <p>“PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE /DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR BFAR CENTRAL OFFICE AND NATIONAL CENTERS FOR FY 2021 (from April to December 2021)”</p> <p><b><u>SEVENTEEN MILLION FIVE HUNDRED SIXTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-TWO AND 50/100 PESOS (PHP 17,565,472.50).</u></b></p>
<p><b><u>Page 8</u></b></p> <p>7. The Bidder shall submit bids on or before March 16, 2021 (Tuesday), 9:30 A.M. at the BFAR-BAC Office, 3rd flr., PCA Main Bldg., Elliptical Road, Diliman, Q.C., and electronic documents through <b><u>bac.eps@bfar.da.gov.ph</u></b>.</p>	<p><b><u>Page 8</u></b></p> <p>7. The Bidder shall submit bids on or before <b><u>29 March 2021 (Monday), 9:30 A.M.</u></b> at the BFAR-BAC Office, 3rd flr., PCA Main Bldg., Elliptical Road, Diliman, Q.C., and electronic documents through <b><u>bac.eps@bfar.da.gov.ph</u></b>.</p>
<p><b><u>Page 8</u></b></p> <p>9. Bid opening shall be on March 16, 2021 (Tuesday), 10:00 A.M. through video conference via “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding</p>	<p><b><u>Page 8</u></b></p> <p>9. Bid opening shall be on <b><u>29 March 2021 (Monday), 10:00 A.M.</u></b> through video conference via “Zoom” application. Bids will be opened in accordance with the BFAR BAC procedure for online bidding</p>

as stated in the "Annex A, Bidder's kit VII".  
Late bids shall not be accepted.

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**Page 6**

LOT NO.	PR NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) (PHP) ORIGINAL	APPROVED BUDGET FOR THE CONTRACT (ABC) (PHP) AMENDED	BIDDING DOCUMENTS FEE (PHP) ORIGINAL	BIDDING DOCUMENTS FEE (PHP) AMENDED
1	20-10-955	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR CENTRAL OFFICE FOR FY 2021 <b>(from April to December 2021)</b>	18,300,000.00	13,725,000.00	18,300.00	13,800.00
2	20-01-45	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTDC DAGUPAN, PANGASINAN FOR FY 2021 <b>(from April to December 2021)</b>	2,039,712.00	1,556,010.00	2,100.00	1,600.00
3	21-02-63	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NFFTC MUÑOZ, NUEVA ECIJA FOR FY 2021 <b>(from April to December 2021)</b>	1,500,000.00	1,230,000.00	1,500.00	1,300.00
4	21-02-54	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NSTDC SORSOGON, BICOL FOR FY 2021 <b>(from April to December 2021)</b>	805,950.00	604,462.50	1,000.00	1,000.00

5	21-02-66	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTC TANAY, RIZAL FOR FY 2021 <b>(from April to December 2021)</b>	600,000.00	<b>450,000.00</b>	1,000.00	<b>1,000.00</b>
<b>TOTAL</b>			23,245,662.00	<b>17,565,472.50</b>	23,900.00	<b>18,700.00</b>

### **Section II. Instruction to Bidders**

FROM	TO
<p><b><u>Page 14</u></b></p> <p><b>14. Bid Security</b></p> <p>14.2. The Bid and bid security shall be valid until July 14, 2021. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p>	<p><b><u>Page 14</u></b></p> <p><b>14. Bid Security</b></p> <p>14.2. The Bid and bid security shall be valid until <b>27 July 2021</b>. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p>

### **Section III. Bid Data Sheet**

FROM	TO																								
<p><b><u>Page 19</u></b></p> <p><b>ITB CLAUSE 14.1</b></p> <p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>[two percent (2%) of ABC]</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">LOT/S</th> <th style="text-align: center;">AMOUNT (PHP)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">366,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">40,794.24</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">30,000.00</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">16,119.00</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">12,000.00</td> </tr> </tbody> </table>	LOT/S	AMOUNT (PHP)	1	366,000.00	2	40,794.24	3	30,000.00	4	16,119.00	5	12,000.00	<p><b><u>Page 19</u></b></p> <p><b>ITB CLAUSE 14.1</b></p> <p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>[two percent (2%) of ABC]</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">LOT/S</th> <th style="text-align: center;">AMOUNT (PHP)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;"><b>274,500.00</b></td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;"><b>31,120.20</b></td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;"><b>24,600.00</b></td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;"><b>12,089.25</b></td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;"><b>9,000.00</b></td> </tr> </tbody> </table>	LOT/S	AMOUNT (PHP)	1	<b>274,500.00</b>	2	<b>31,120.20</b>	3	<b>24,600.00</b>	4	<b>12,089.25</b>	5	<b>9,000.00</b>
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b.The amount of not less than [*five percent (5%) of ABC*], if bid security is in Surety Bond.

LOT/S	AMOUNT (PHP)
1	915,000.00
2	101,985.60
3	75,000.00
4	40,297.50
5	30,000.00

b.The amount of not less than [*five percent (5%) of ABC*], if bid security is in Surety Bond.

LOT/S	AMOUNT (PHP)
1	686,250.00
2	77,800.50
3	61,500.00
4	30,223.125
5	22,500.00

### Section VI – (Schedule of Requirements)

FROM				TO			
LOT /S	DESCRIPTION	QTY	DELIVERED , WEEKS/ MONTHS	LOT /S	DESCRIPTION	QTY	DELIVERED, WEEKS/ MONTHS
1	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR CENTRAL OFFICE FOR FY 2021	1 Lot	For a period of One (1) year , within seven (7) days from receipt of Notice to Proceed	1	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR CENTRAL OFFICE FOR FY 2021 (from April to December 2021)	1 Lot	For a period of Nine (9) months , within seven (7) days from receipt of Notice to Proceed
2	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTDC DAGUPAN, PANGASINAN FOR FY 2021	1 Lot		2	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTDC DAGUPAN, PANGASINAN FOR FY 2021 (from April to December 2021)	1 Lot	
3	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER	1 Lot		3	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS	1 Lot	

	SERVICES FOR USE OF BFAR-NFFTC MUÑOZ, NUEVA ECIJA FOR FY 2021				AND OTHER SERVICES FOR USE OF BFAR-NFFTC MUÑOZ, NUEVA ECIJA FOR FY 2021 <b>(from April to December 2021)</b>		
4	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NSTDC SORSOGON, BICOL FOR FY 2021	1 Lot		4	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NSTDC SORSOGON, BICOL FOR FY 2021 <b>(from April to December 2021)</b>	1 Lot	
5	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTC TANAY, RIZAL FOR FY 2021	1 Lot		5	PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTC TANAY, RIZAL FOR FY 2021 <b>(from April to December 2021)</b>	1 Lot	

**Technical Specifications**  
**(Revised)**

**LOT NO. 1: PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR CENTRAL OFFICE FOR FY 2021 (from April to December 2021)**

**Approved Budget for the Contract (ABC):**

**Php 13,725,000.00**

QTY	UNIT	ITEM DESCRIPTION	PARTICULAR	TYPE OF PETROLEUM	TOTAL COST (PHP) (9 MONTHS)
35	PIECE/S	FLEET CARD	VEHICLE	DIESEL/ LUBRICANT/	10,710,000.00

1		FLEET CARD (ADMIN)	VEHICLE	SERVICES	315,000.00
6		FLEET CARD	VEHICLE	GASOLINE/ LUBRICANT/ SERVICES	1,800,000.00
2		FLEET CARD (ADMIN)	SERVICE BOAT	GASOLINE/ LUBRICANT/ SERVICES	900,000.00
<b>44</b>	<b>PIECES</b>	<b>FLEET CARDS</b>	<b>TOTAL</b>		<b>13,725,000.00</b>

NO.	QUANTITY	ITEM DESCRIPTION	CARD LIMIT (MONTHLY) (PHP)	CARD LIMIT (9 MONTHS) (PHP)
<b>DIESEL/LUBRICANTS/SERVICES</b>				
<b>VEHICLES</b>				
1	3	FORTUNER (VK****)	35,000.00	315,000.00
2		FORTUNER (VJ****)	35,000.00	315,000.00
3		FORTUNER (13120)	35,000.00	315,000.00
4	5	NISSAN URVAN (F1****)	35,000.00	315,000.00
5		NISSAN URVAN (FOY****)	35,000.00	315,000.00
6		NISSAN URVAN (FOY****)	35,000.00	315,000.00
7		NISSAN URVAN (F1****)	35,000.00	315,000.00
8		NISSAN URVAN (F1****)	35,000.00	315,000.00
9	1	TOYOTA HI-ACE VAN	35,000.00	315,000.00
10	5	TOYOTA INNOVA (SJX****)	35,000.00	315,000.00
11		TOYOTA INNOVA (SJX****)	35,000.00	315,000.00
12		TOYOTA INNOVA (SHY****)	35,000.00	315,000.00
13		TOYOTA INNOVA (SJX****)	35,000.00	315,000.00
14		TOYOTA INNOVA (SJX****)	35,000.00	315,000.00
15	1	KIA (SBL****)	35,000.00	315,000.00
16	1	ISUZU DMAX (DOY****)	35,000.00	315,000.00
17	3	MU-X (DOM****)	35,000.00	315,000.00
18		MU-X (DOM****)	35,000.00	315,000.00
19		MU-X (DOM****)	35,000.00	315,000.00
20	1	FREEZER VAN (SKR****)	35,000.00	315,000.00
21	3	TOYOTA REVO (SFX****)	35,000.00	315,000.00
22		TOYOTA REVO (SFX****)	35,000.00	315,000.00
23		TOYOTA REVO (XDS****)	35,000.00	315,000.00
24	5	TOYOTA CROSSWIND (SJR****)	35,000.00	315,000.00
25		TOYOTA CROSSWIND (SJR****)	35,000.00	315,000.00
26		TOYOTA CROSSWIND (SKZ****)	35,000.00	315,000.00
27		TOYOTA CROSSWIND (SKZ****)	35,000.00	315,000.00
28		TOYOTA CROSSWIND (SKZ****)	35,000.00	315,000.00
29	1	STAREX VAN (SKN****)	35,000.00	315,000.00
30	2	MAZDA (SED****)	30,000.00	270,000.00
31		MAZDA (XCL****)	25,000.00	225,000.00
32	1	ADVENTURE (SJH****)	30,000.00	270,000.00

33	2	KIA (SLB***)	30,000.00	270,000.00
34		KIA (SLB***)	30,000.00	270,000.00
35	1	NAVARRA (NQT***)	30,000.00	270,000.00
36	1	ADMIN GSS CARD	35,000.00	315,000.00
	<b>36</b>	<b>TOTAL</b>	<b>1,225,000.00</b>	<b>11,025,000.00</b>
<b>GASOLINE/LUBRICANT/SERVICES</b>				
<b>SERVICE BOAT</b>				
37	2	ADMIN QRT	50,000.00	450,000.00
38		ADMIN QRT2	50,000.00	450,000.00
	<b>2</b>	<b>TOTAL</b>	<b>100,000.00</b>	<b>900,000.00</b>
<b>VEHICLES</b>				
39	6	TOYOTA REVO (SFT***)	35,000.00	315,000.00
40		TOYOTA REVO (SFN***)	35,000.00	315,000.00
41		TOYOTA REVO (XNH***)	35,000.00	315,000.00
42		TOYOTA REVO (XMZ***)	35,000.00	315,000.00
43		TOYOTA HI-LUX (XPS***)	35,000.00	315,000.00
44		TOYOTA COROLLA (SEW***)	25,000.00	225,000.00
	<b>8</b>	<b>TOTAL</b>	<b>200,000.00</b>	<b>1,800,000.00</b>
	<b>44</b>	<b>GRAND TOTAL</b>	<b>1,525,000.00</b>	<b>13,725,000.00</b>

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Date

**LOT NO. 2: PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NIFTDC DAGUPAN, PANGASINAN FOR FY 2021 (from April to December 2021)**

**Approved Budget for the Contract (ABC):**

**PhP 1,556,010.00**

QTY	UNIT	ITEM DESCRIPTION	PARTICULAR	TYPE OF PETROLEUM	TOTAL COST (PHP) (9 MONTHS)
3	PIECE/S	FLEET CARD	VEHICLE	DIESEL/ LUBRICANT	351,360.00
1		FLEET CARD (DRUM)	GENERATOR (2)	DIESEL/ LUBRICANT	90,000.00
2		FLEET CARD (ADMIN)	SPEED BOAT	UNLEADED GASOLINE/ OIL	312,174.00
1		FLEET CARD (DRUM)	SEA WATER INTAKE PUMP	DIESEL/ LUBRICANT	712,800.00

1		FLEET CARD (ADMIN)	GRASS CUTTER (10)	UNLEADED GASOLINE/OIL	89,676.00
8	PIECES	FLEET CARDS	TOTAL		1,556,010.00

NO.	QUANTITY	ITEM DESCRIPTION	CARD LIMIT (MONTHLY) (PHP)	CARD LIMIT (9 MONTHS) (PHP)
<b>DIESEL/LUBRICANTS/SERVICES</b>				
<b>VEHICLE AMONG OTHERS</b>				
1	1	ISUZU DMAX	9,840.00	88,560.00
2	1	MITSUBISHI L-300	4,000.00	36,000.00
3	1	ISUZU DMAX/MPV (NEW VEHICLE)	25,200.00	226,800.00
4	2	GENERATOR	10,000.00	90,000.00
7	1	SEA WATER INTAKE PUMPS	79,200.00	712,800.00
	<b>6</b>	<b>TOTAL</b>	<b>128,240.00</b>	<b>1,154,160.00</b>
<b>GASOLINE/LUBRICANT/SERVICES</b>				
<b>SPEED BOAT &amp; GRASS CUTTER</b>				
	1	SPEED BOAT (ECOLOGY)	29,986.00	269,874.00
	1	SPEED BOAT (SUAL STATION)	4,700.00	42,300.00
	10	GRASS CUTTER	9,964.00	89,676.00
	12	<b>TOTAL</b>	<b>44,650.00</b>	<b>401,850.00</b>
	<b>18</b>	<b>GRAND TOTAL</b>	<b>172,890.00</b>	<b>1,556,010.00</b>

**LOT NO. 3: PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NFFTC MUÑOZ, NUEVA ECIJA FOR FY 2021 (from April to December 2021)**

**Approved Budget for the Contract (ABC):**

**PhP 1,230,000.00**

QTY	UNIT	ITEM DESCRIPTION	PARTICULAR	TYPE OF PETROLEUM	TOTAL COST (PHP) (9 MONTHS)
3		FLEET CARD	VEHICLE	DIESEL	405,000.00
1	PIECE/S	FLEET CARD (DRUM No. 1)	FARM VEHICLES/ FARM MACHINERIES/ HEAVY EQUIPMENT	DIESEL/ LUBRICANT	555,000.00
1		FLEET CARD (DRUM No. 2)	FARM MACHINERIES/HEAVY EQUIPMENT	GASOLINE/ LUBRICANT	270,000.00
5	PIECES	FLEET CARDS	<b>TOTAL</b>		<b>1,230,000.00</b>

NO.	QUANTITY	ITEM DESCRIPTION	CARD LIMIT (MONTHLY) (PHP)	CARD LIMIT (9 MONTHS) (PHP)
<b>DIESEL</b>				



<b>VEHICLES</b>				
1	1	TOYOTA REVO MODEL 1999	15,000.00	135,000.00
2	1	ISUZU DMAX/MPV	20,000.00	180,000.00
3	1	TOYOTA TAMARAW FX MODEL 1994	10,000.00	90,000.00
	<b>3</b>	<b>TOTAL</b>		<b>405,000.00</b>
<b>FARM VEHICLES</b>				
5	1	LAND ROVER MODEL 1992	888.88	8,000.00
6	1	PICK UP MODEL 1989	888.88	8,000.00
7	1	JEEP MODEL 1981	555.55	5,000.00
8	1	JEEP MODEL 1982	666.66	6,000.00
	1	HINO DUMP TRUCK	888.88	8,000.00
	<b>5</b>	<b>TOTAL</b>		<b>35,000.00</b>
<b>FARM MACHINERIES/HEAVY EQUIPMENT</b>				
2	1	FURUKAWA MODEL	8,888.88	80,000.00
3	1	FORD TRACTOR	888.88	8,000.00
4	1	KUBOTA LOADER	888.88	8,000.00
5	1	FARM TRACTOR	888.88	8,000.00
6	1	GENSET, WESTHING-HOUSE	11,111.11	100,000.00
7	1	GENSET, DETROIT	888.88	8,000.00
8	1	GENSET, JAPAN MADE	888.88	8,000.00
9	10	DIESEL ENGINE	11,111.11	100,000.00
	<b>17</b>	<b>TOTAL</b>		<b>320,000.00</b>
<b>GASOLINE</b>				
<b>FARM MACHINERIES/HEAVY EQUIPMENT</b>				
1	1	ROBIN PUMP	4,444.44	40,000.00
2	1	HAND TRACTOR, LAKAS KULIGLIG GASOLINE, ENGINE 20HP	555.55	5,000.00
3	1	CEMENT MIXER 2 BAGGER	555.55	5,000.00
4	5	GRASS CUTTER, 4 STROKE 2HP	11,111.11	100,000.00
5	5	GRASS CUTTER, 2 STROKE	11,111.11	100,000.00
6	2	BRUSH CUTTER, KAWASAKI	2,222.22	20,000.00
	<b>15</b>	<b>TOTAL</b>		<b>270,000.00</b>
	<b>40</b>	<b>GRAND TOTAL</b>		<b>1,030,000.00</b>
<b>LUBRICANT</b>				
<b>BFAR VEHICLE/FARM MACHINERIES/HEAVY EQUIPMENT</b>				
1	302	DIESEL ENGINE OIL, SAE-40	-	63,420.00
2	50	DIESEL ENGINE OIL, 15W-40	-	14,500.00
3	48	GASOLINE ENGINE OIL, 4T AX7 10W-40	-	10,800.00
4	48	GEAR OIL, AXLE OIL, S2 A 140	-	13,920.00
5	48	GEAR OIL, S2 G 90	-	13,920.00
6	48	RADIATOR COOLANT & ANTI RUST	-	15,120.00
7	48	BRAKE FLUID, DOT 3	-	16,560.00
8	48	SX2 2T TRIPLE	-	10,080.00
9	48	S1 ATF TASA	-	13,680.00
10	10	S. FLUSHING	-	2,360.00
11	4	TELLUS 68 OIL # 10	-	18,880.00
12	1	GREASE	-	6,770.00

	<b>703</b>	<b>TOTAL</b>		<b>200,000.00</b>
		<b>GRAND TOTAL</b>		<b>1,230,000.00</b>

**LOT NO. 4: PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NSTDC SORSOGON, BICOL FOR FY 2021. (from April to December 2021)**

**Approved Budget for the Contract (ABC):**

**PhP 604,462.50**

QTY	UNIT	ITEM DESCRIPTION	PARTICULAR	TYPE OF PETROLEUM	TOTAL COST (PHP) (9 MONTHS)
1	PIECE/S	FLEET CARD	VEHICLE	DIESEL/ LUBRICANT	255,937.50
1		FLEET CARD (DRUM)	POWER SUPPLY (HEAVY DUTY)		78,240.00
			SSPP (BOILER)		22,680.00
1		FLEET CARD	SE 4333 YAMAHA (MOTORCYCLE)	GASOLINE/ LUBRICANT	86,490.00
1	FLEET CARD (ADMIN)	OUTRIGGER BANCA/ GRASS CUTTER/ GENERATOR	161,115.00		
<b>4</b>	<b>PIECES</b>	<b>FLEET CARDS</b>	<b>TOTAL</b>		<b>604,462.50</b>

NO.	QUANTITY	ITEM DESCRIPTION	CARD LIMIT (MONTHLY) (PHP)	CARD LIMIT (9 MONTHS) (PHP)
<b>DIESEL</b>				
<b>VEHICLE AMONG OTHERS</b>				
1	1	ISUZU DMAX FB	26,040.00	234,360.00
2	1	POWER SUPPLY GENERATOR (HEAVY DUTY)	5,040.00	45,360.00
3	1	SSPP (BOILER)	2,520.00	22,680.00
	<b>3</b>	<b>TOTAL</b>	<b>33,600.00</b>	<b>302,400.00</b>
<b>GASOLINE</b>				
<b>VEHICLE AMONG OTHERS</b>				
4	1	SE-433 YAMAHA	9,360.00	84,240.00
5	1	OUTRIGGER BANCA	6,240.00	56,160.00
6	1	BUSH/GRASS CUTTER	6,240.00	56,160.00
7	1	GENERATOR (SMALL)	1,560.00	14,040.00
	<b>4</b>	<b>TOTAL</b>	<b>23,400.00</b>	<b>210,600.00</b>
<b>LUBRICANT/SERVICES</b>				
<b>VEHICLE AMONG OTHERS</b>				
1		ISUZU DMAX FB	2,397.50	21,577.50
2		POWER SUPPLY GENERATOR (HEAVY DUTY)	3,653.33	32,880.00

3		GENERATOR (SMALL)	3,653.33	32,880.00
4		OUTRIGGER BANCA	83.33	750.00
5		BUSH/GRASS CUTTER	125.00	1,125.00
6		SE-433 YAMAHA	250.00	2,250.00
		<b>TOTAL</b>	<b>10,162.49</b>	<b>91,462.50</b>
	<b>7</b>	<b>GRAND TOTAL</b>	<b>67,162.49</b>	<b>604,462.50</b>

**LOT NO. 5: PROCUREMENT OF FLEET CARDS FOR FUEL (GASOLINE / DIESEL), OIL, LUBRICANTS AND OTHER SERVICES FOR USE OF BFAR-NITDC TANAY, RIZAL FOR FY 2021 (from April to December 2021)**

Approved Budget for the Contract (ABC):

PhP 450,000.00

QTY	UNIT	ITEM DESCRIPTION	PARTICULAR	TYPE OF PETROLEUM	TOTAL COST (PHP) (9 MONTHS)
2		FLEET CARD	VEHICLE	DIESEL / OIL / LUBRICANTS	360,000.00
1	PIECE/S	FLEET CARD (DRUM)	MOTORIZED BOAT	DIESEL / OIL / LUBRICANT	45,000.00
1			MOTORIZED BOAT	GASOLINE / OIL / LUBRICANT	45,000.00
<b>4</b>	<b>PIECES</b>	<b>FLEET CARDS</b>			<b>450,000.00</b>

NO.	QUANTITY	ITEM DESCRIPTION	CARD LIMIT (MONTHLY) (PHP)	CARD LIMIT (9 MONTHS) (PHP)
<b>DIESEL/LUBRICANTS/SERVICES</b>				
<b>VEHICLE AMONG &amp; MOTORIZED BOAT</b>				
1	1	Toyota Innova (SHV***)	20,000.00	180,000.00
2	1	Isuzu (DOY***)	20,000.00	180,000.00
3	1	Motorized Boat	5,000.00	45,000.00
	<b>3</b>	<b>TOTAL</b>	<b>45,000.00</b>	<b>405,000.00</b>
<b>GASOLINE/LUBRICANT/SERVICES</b>				
<b>MOTORIZED BOAT</b>				
4	1	Motorized Boat	5,000.00	45,000.00
	<b>1</b>	<b>TOTAL</b>	<b>5,000.00</b>	<b>45,000.00</b>
	<b>4</b>	<b>GRAND TOTAL</b>	<b>50,000.00</b>	<b>450,000.00</b>

## TERMS OF REFERENCE (CONSOLIDATED)

### 1.0 RATIONALE

**For Lot 1 (BFAR Central Office), Lot 3 (BFAR NFFTC – Muñoz, Nueva Ecija), Lot 4 (BFAR NSTDC – Sorsogon, Bicol) and Lot 5 (BFAR NIFTC – Tanay, Rizal)**

The Bureau of Fisheries and Aquatic Resources (BFAR) –, through the Bids and Awards Committee (BAC)- will undertake the Negotiated Procurement of the Fuel Card Program for gasoline, diesel, lubricants and other services for service vehicles of the Bureau of Fisheries and Aquatic Resources (BFAR) using the fuel card technology. This is a major operational requirement essential for the delivery of services to the Departments’ stakeholders.

**For Lot 2 (BFAR NIFTDC – Dagupan, Pangasinan)**

The Bureau of Fisheries and Aquatic Resources (BFAR) is the government agency responsible for the development, improvement, management and conservation of Fisheries and Aquatic Resources in the Philippines. BFAR-NIFTDC is one of the Centers of BFAR, located in Bonuan Binloc, Dagupan City, about 250 kilometers north of Manila. The Center undertake research projects and operate experimental pilot demonstration facilities, conduct training and provide technical services to other government agencies, private fishery institutions and other stakeholders in the transfer of technology. It also facilitates and accelerates technology transfer and information dissemination. Likewise, it standardized technologies on the breeding and culture of finfishes and shellfish such as oyster and mussels.

**For Lot 1 to 5:**

LOT	LOCATION/OFFICE	The BFAR has the following:
1	BFAR Central Office	<ul style="list-style-type: none"> <li>• 41 Service Vehicles</li> <li>• 2 Service Boats</li> <li>• 1 Admin Card</li> <li>- 8 using <i>Gasoline fuel</i></li> <li>- 36 using <i>Diesel fuel</i></li> <li>consuming around (monthly):</li> <li>- 2,980.25 liters of <i>Gasoline</i></li> <li>- 9,230.38 liters of <i>Diesel</i></li> </ul>
2	BFAR NIFTDC Dagupan, Pangasinan	<ul style="list-style-type: none"> <li>• 3 Motor Vehicles</li> <li>• 2 Speed Boats</li> <li>• 1 Seawater Intake Pump</li> <li>• 2 Generator sets</li> <li>• 10 Grass Cutters</li> <li>- 12 using <i>Gasoline fuel</i></li> <li>- 6 using <i>Diesel fuel</i></li> <li>consuming around (monthly):</li> <li>- 950 liters of <i>Gasoline</i></li> <li>- 3,206 liters of <i>Diesel</i></li> </ul>
3	BFAR NFFTC Muñoz, Nueva Ecija	<ul style="list-style-type: none"> <li>• 8 Service Vehicles</li> <li>• 32 units of various Farm Machineries</li> <li>- 15 using <i>Gasoline fuel</i></li> <li>- 25 using <i>Diesel fuel</i></li> <li>consuming around (monthly):</li> </ul>

		<ul style="list-style-type: none"> <li>- 545.44 liters of <i>Gasoline</i></li> <li>- 1,876.54 liters of <i>Diesel</i></li> </ul>
4	BFAR NSTDC Sorsogon, Bicol	<ul style="list-style-type: none"> <li>• 2 Service Vehicles</li> <li>• 1 Motorized Boat (Outrigger Banca)</li> <li>• 1 Boiler</li> <li>• 1 Power Supply Generator (Heavy Duty)</li> <li>• 1 Generator (small)</li> <li>• 1 Bush/Grass Cutter <ul style="list-style-type: none"> <li>- 4 using <i>Gasoline fuel</i></li> <li>- 3 using <i>Diesel fuel</i></li> </ul> </li> </ul> <p>consuming around (monthly):</p> <ul style="list-style-type: none"> <li>- 450 liters of <i>Gasoline</i></li> <li>- 800 liters of <i>Diesel</i></li> </ul>
5	BFAR NIFTC Tanay, Rizal	<ul style="list-style-type: none"> <li>• 2 Service Vehicles</li> <li>• 2 Motorized Boats for Maintenance of Broodcages <ul style="list-style-type: none"> <li>- 1 using <i>gasoline fuel</i></li> <li>- 3 using <i>diesel fuel</i></li> </ul> </li> </ul> <p>consuming around (monthly):</p> <ul style="list-style-type: none"> <li>- 119 liters of <i>Gasoline</i></li> <li>- 595 liters of <i>Diesel</i></li> </ul>

## 2.0 OBJECTIVES

### **For Lot 1 (BFAR Central Office), Lot 3 (BFAR NFFTC – Muñoz, Nueva Ecija), Lot 4 (BFAR NSTDC – Sorsogon, Bicol) and Lot 5 (BFAR NIFTC – Tanay, Rizal)**

The main objective of the Fuel Card Program is to provide the BFAR vehicle end-users and drivers with an efficient, secured, convenient, continuous and steady supply of petroleum products and services, which must be economically manageable.

### **For Lot 2 (BFAR NIFTDC – Dagupan, Pangasinan)**

The main objective is to have sufficient, secured, continuous, supply and convenient paperless and cashless transactions of petroleum products and services for the following functions of the Center:

- To maintain the technical support in implementing the BFAR National Program on food security.
- To maintain Research and Development Services to the Fishery Industry.
- To maintain and sustain the Outreach Program of the Center.

## 3.0 SCOPE OF SERVICE

### **For Lot 1 (BFAR Central Office), Lot 3 (BFAR NFFTC – Muñoz, Nueva Ecija), Lot 4 (BFAR NSTDC – Sorsogon, Bicol) and Lot 5 (BFAR NIFTC – Tanay, Rizal)**

3.1 The Fuel Card Service Provider shall provide the fuel, lubricants and other services requirements of BFAR using the fuel card technology. It must ensure that the fuel card technology is protected from duplication or hacking.

3.2 The Fuel Card Service Provider must:

3.2.1 Have a wide service station network nationwide to dispense the fuel, lubricants and other service requirements of the BFAR service vehicles following the terms and conditions set in the contract.

3.2.2 Have a web-based program for data tracking or monitoring reflecting the monthly purchases in which the BFAR point person will be given access.

3.3 The Fuel Card Service Provider shall provide the BFAR Offices service vehicles, a Vehicle Specific fuel card to contain the following:

- a. Card number
- b. Office name
- c. Vehicle details (type of vehicle and vehicle plate number)
- d. Product restriction (type of fuel, lubricants, other services; allocation and frequency of services)
- e. Expiry date

3.4 The Product Restriction includes the following:

- a. Type of Fuel : Premium, Unleaded or Regular Gasoline, Diesel
- b. Lubricants : Motor/Engine oil , Brake Fluid, ATF and Coolant
- c. Services : Engine Wash/ Under Chassis Wash

3.5 Frequency of availment (Per Vehicle)

- a. Fuel : maximum fuel allocation per month is indicated in the fuel card
- b. Lubricants : As the need arise  
-Motor/Engine oil , Brake Fluid, ATF and Coolant
- c. Other Services : As the need arises  
- Engine Wash and Under Chassis Wash :

3.6 Only the vehicle indicated in the fuel card shall be allowed to avail of the above products and services with the limitations categorically stated on therein.

3.7 The Fuel Card Service Provider shall be responsible to dispense and make available at all times and at all branches of its stations for a period of *Nine (9) months* under the terms and conditions most advantageous to the government the following estimated volume or quantity:

Other Services requirements for *Nine (9) months*: As the need arises.

- a. Engine Wash and Under Chassis Wash
- b. Change oil

3.8 The Fuel Card Service Provider shall provide additional fuel card upon written request of the BFAR – Central Office under the same terms and conditions.

**For Lot 2 (BFAR NIFTDC – Dagupan, Pangasinan)**

- The Fuel Card service provider shall provide fleet cards with a minimum and maximum of **PhP 4,000.00 - PhP 79,200.00** worth of diesel, gasoline , oil, lubricants and other services requirements of the Center per month for one year.

- The service provider shall issue specific fleet cards each for all NIFTDC vehicles and equipment declared to consume diesel and gasoline.
- The contract shall be on a per annual basis subject to evaluation by the end- user to determine satisfactory performance.
- The location of the station shall be within the vicinity of Dagupan City and other areas of Luzon.
- The service provider is expected to have pure gasoline, leaded and unleaded with 91% - 95% octane, pure diesel and V power.
- The service provider shall replace worn-out fleet cards free of charge.
- The coverage of the fleet cards should be accepted in all provincial stations in Luzon and have a wide service network nationwide.
- The service provider shall have their service bay for oiling, lubricating and maintenance of service vehicles such as engine wash/under chassis wash.
- Ensure that the fleet card transaction slip accurately reflects all purchases charged to the fleet card.
- Billing statement shall be forwarded to the Center within *5-10 calendar days* after the end of the billing month/period, accompanied by monthly consumption report.

**For Lot 1 to 5:**

Total fuel allocation from April to December 2021:  
(based on allocation/service vehicle/month indicated in the fuel card):

<b>LOT</b>	<b>LOCATION/OFFICE</b>	<b>GASOLINE (LITERS MORE OR LESS)</b>	<b>DIESEL (LITERS MORE OR LESS)</b>
<b>1</b>	BFAR - Central Office	26,822.25	83,073.42
<b>2</b>	BFAR NIFTDC - Dagupan, Pangasinan	8,550	28,854
<b>3</b>	BFAR NFFTC-Muñoz, Nueva Ecija	4,909.09	16,888.88
<b>4</b>	BFAR NSTDC-Sorsogon, Bicol	4,050	7,200
<b>5</b>	BFAR NIFTC-Tanay, Rizal	1,071	5,355

Lubricants requirements for FY 2021:

<b>LOT</b>	<b>LOCATION/OFFICE</b>	<b>MOTOR/ ENGINE OIL</b>	<b>BRAKE FLUID</b>	<b>ATF</b>	<b>COOLANT</b>
<b>1</b>	BFAR - Central Office (5months)	1,020/L	90/L	90/L	240/L
<b>2</b>	BFAR NIFTDC - Dagupan, Pangasinan	As the need arises			
<b>3</b>	BFAR NFFTC-Muñoz, Nueva Ecija	352/L	48/L	48/L	48/L
<b>4</b>	BFAR NSTDC-Sorsogon, Bicol	192/L	As the need arises		12/L
<b>5</b>	BFAR NIFTC-Tanay, Rizal	As the need arises			

**For Lot 1 (BFAR Central Office), Lot 3 (BFAR NFFTC – Muñoz, Nueva Ecija), Lot 4 (BFAR NSTDC – Sorsogon, Bicol) and Lot 5 (BFAR NIFTC – Tanay, Rizal)**

**4.0 RESPONSIBILITIES OF THE FUEL CARD SERVICE PROVIDER**

- 4.1 The service provider shall allow issuance of fuel products, lubricants and other services to BFAR vehicles, enrolled/listed in the fuel card program, in all of its branches.
- 4.2 The service station/branch shall load fuel only to the vehicle indicated in the fuel card (plate number, petroleum products i. e., gasoline or diesel) and no excess shall be allowed outside the maximum allocation.
- 4.3 A transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other services are given.
- 4.4 The Statement of Account should be accurate with the receipt/invoice issued by the service station.
- 4.5 Ensure that the fuel card transaction slip accurately reflects any and all purchases charged to the fuel card.

**For Lot 1 to 5:**

**5.0 FUNDING FOR THE PROJECT**

The following are the cost for the procurement of gasoline/diesel fuels, lubricants and other services including the administrative services *from April to December 2021*, inclusive of 12% VAT.

<b>LOT</b>	<b>LOCATION/OFFICE</b>	<b>AMOUNT</b>
<b>1</b>	BFAR - Central Office	<b>13,725,000.00</b>
<b>2</b>	BFAR NIFTDC - Dagupan, Pangasinan	<b>1,556,010.00</b>
<b>3</b>	BFAR NFFTC - Muñoz, Nueva Ecija	<b>1,230,000.00</b>
<b>4</b>	BFAR NSTDC - Sorsogon, Bicol	<b>604,462.50</b>
<b>5</b>	BFAR NIFTC - Tanay, Rizal	<b>450,000.00</b>

**6.0 ORIENTATION ON THE USE OF FLEET CARDS**

The Winning Bidder shall conduct an end user orientation on the use of fleet cards upon delivery.

**7.0 PAYMENT SCHEME**

Payment will be done on a monthly basis upon submission/receipt of the service provider statement of account/billing statement.

**Payment computation shall be as follows:**

Gross receipts total (i.e. including 12% VAT)..... Pxxx,xxx.xx  
Less : 1% EWT and 5% Final Tax



{Application of which will be on the net receipts totals (i.e. gross less 12% VAT). A tax withheld certificate or tax credit will be credited on the service station provider}..... XX,XXX,XX

**NET PAYMENT**

**Pxxx,xxx.xx**

Processing of statement of account usually takes **Three (3) weeks**. The certificate of tax withheld is available at the Accounting Division after the **10th day** of each month.

**8.0 DURATION OF CONTRACT**

- Contract duration will be for a period of **Nine (9) months**, within **Seven (7) days** from receipt of Notice to Proceed, or upon consumption of the total budget allotted, whichever comes first.
- Subject to extension in the exigency of service.

**9.0 CONTACT PERSON/S**

LOT	LOCATION/OFFICE	CONTACT PERSON	CONTACT DETAILS
1	BFAR (Central Office)	ENGR. ARNOLD M. MORALES	709-77-40
2	BFAR NIFTDC (Dagupan, Pangasinan)	REGINO R. REGPALA	0907-526-7152
3	BFAR NFFTC (Muñoz, Nueva Ecija)	MA. JODECEL C. DANTING	0927-938-9194
4	BFAR NSTDC (Sorsogon, Bicol)	AMELITO M. GOLLOSO	0999-488-1542
5	BFAR NIFTC (Tanay, Rizal)	ROMUALDO POL	09171339451

\*\*\*\*nothing follows\*\*\*\*

All other portions of the Bidding Documents affected by these amendments shall be made to conform the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (6<sup>th</sup> Edition, July 2020) are deemed integrated in terms and conditions for this project.

For further inquiries, please coordinate/call the Bids and Awards Committee Secretariat at Tel. No. 8332-4661.

Please be guided accordingly.

**ATTY. DEMOSTHENES R. ESCOTO**  
Chairman, Bids and Awards Committee