



Republic of the Philippines
Department of Agriculture
Bureau of Fisheries and Aquatic Resources
BIDS AND AWARDS COMMITTEE OFFICE
3/F PCA Bldg., Elliptical Road, Diliman, Quezon City, Philippines 1101
Tel. No.: +02. 8332. 4661 website: www.bfar.da.gov.ph e-mail: bac.eps@bfar.da.gov.ph

**INVITATION TO BID FOR:
BID REFERENCE NO. 2020-59
“SUPPLY AND DELIVERY OF OFFICE FURNITURE TO BE INSTALLED AT
THE OFFICE OF THE UNDERSECRETARY AT THE FISHERIES MAIN
BUILDING”**

1. The Department of Agriculture - Bureau of Fisheries and Aquatic Resources (DA-BFAR), through the General Appropriations Act for 2020 intends to apply the sum of **ONE MILLION FIVE HUNDRED THOUSAND PESOS ONLY (PhP 1,500,000.00)** being the ABC to payment under the contract for **Bid Reference no. 2020-59** entitled **“SUPPLY AND DELIVERY OF OFFICE FURNITURE TO BE INSTALLED AT THE OFFICE OF THE UNDERSECRETARY AT THE FISHERIES MAIN BUILDING”**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

| PR No. | Lot no. | Description | Approved Budget for the Contract (ABC) (PhP) | Bidding Documents Fee (PhP) |
|------------|----------|---|--|-----------------------------|
| 20-11-1134 | <u>1</u> | SUPPLY AND DELIVERY OF OFFICE FURNITURE TO BE INSTALLED AT THE OFFICE OF THE UNDERSECRETARY AT THE FISHERIES MAIN BUILDING | 1,500,000.00 | 1,500.00 |
| | | TOTAL: | 1,500,000.00 | 1,500.00 |

2. The DA-BFAR now invites bids for the above Procurement Project. Delivery of the Goods is required within the period stated in the Section VI - Schedule of Requirements. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures via electronic or online means using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of

Republic Act (RA) No. 9184. And in accordance with the procedural guidelines under BAC Resolution No. 2020-55, attached hereto as Annex A “Adoption of Guidelines for the Electronic Submission of Bids in accordance with GPPB Resolution 09-2020”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the BFAR BAC Secretariat through electronic mailing address given below, and inspect of the Bidding Documents at www.bfar.da.gov.ph.
5. A complete set of Bidding Documents may be acquired by interested Bidders at **3rd Floor, BAC Office, Elliptical Road, Diliman, Quezon City and/or through electronic means** and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by in person, or through electronic means.
6. The DA-BFAR will hold a Pre-Bid Conference¹ through a video conference call using Zoom application on **December 11, 2020 (Friday), 1:30 P.M.** which shall be open to prospective bidders who have successfully completed registration one (1) calendar day prior to the pre-bid conference using Google Form <https://forms.gle/9PassK7oCipk8iXD6> and in accordance with the “**Annex A**”, Bidder’s Kit-1
7. Bids must be duly received by the BAC Secretariat through electronic submission in accordance with the BFAR BAC procedure for online bidding stated in Annex A simultaneously with the submission of the printed copies as indicated in the BDS Clause 15. The deadline of manual submission and receipt of bids is on **December 23, 2020 (Wednesday), 1:00 P.M.** at the BFAR-BAC Office, 3rd flr., PCA Main Bldg., Elliptical Road, Diliman, Q.C; while the electronic documents shall be submitted at the bac.eps@bfar.da.gov.ph
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be held through a video conference call using Zoom application on **December 23, 2020 (Monday), 1:30 P.M.** Bids will be opened in accordance with the BFAR BAC procedure for online bidding stated in Annex A. Late bids shall not be accepted.
10. Bidders are advised to submit their bids in accordance with the BFAR BAC procedure for online bidding as well as for the printed copies as provided under ITB Clause 10 and Clause 11.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

After the opening and evaluation of bids, the BAC, its staff and personnel, Secretariat and Technical Working Group (TWG), as well as Observers are prohibited from making or accepting any communication with any bidder regarding the evaluation of their bids until issuance of Notice of Award (NOA). However, the BAC, through its Secretariat, may ask in writing the bidder for clarification of its request in writing. All responses to requests for clarification shall be in writing.

11. The DA-BFAR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

BFAR-BAC Secretariat

Address: 3rd Floor, BAC Office Elliptical Road, Diliman, Quezon City.

Email: bac.eps@bfar.da.gov.ph

Telephone number: 02-8332-4661

Website address: www.bfar.da.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: www.bfar.da.gov.ph

Issued this 3rd day of December 2020.

ORIGINAL SIGNED
ATTY. DEMOSTHENES R. ESCOTO
BAC Chairperson